



January 12, 2024

Dear Personal Care Home and Assistance Living Residence Providers:

Effective February 1, 2024, there will be a realignment of the Bureau of Human Services Licensing's (BHSL) regional offices related to the inspection and licensing of personal care homes and assisted living residences. Specifically, Westmoreland County will be assigned to the Northwest Regional office to distribute the licensing workload more evenly among regions.

No changes will be made to the other regional offices at this time including Central Regional Office, Northeast Regional Office, and Southeast Regional Office.

Please see the list of counties represented by the Northwest and Southwest Regional Offices below with contact information, effective February 1, 2024:

**Northwest Regional Office**

Counties Represented: *Armstrong, Beaver, Butler, Clarion, Clearfield, Crawford, Elk, Erie, Forest, Indiana, Jefferson, Lawrence, McKean, Mercer, Venango, Warren, Westmoreland.*

**Jody Garvey, Regional Director**

Suzy Quinn, Supervisor

Jason Williams, Supervisor

Jonathan Weaver, Supervisor

Address: 11 Stanwix Street, Room 230, Pittsburgh, PA 15222

Telephone Number: 412-565-5616

Toll-Free Number, 1-888-464-6378

Fax Number: 412-565-2840

Email: ra-pwarlnorthwest@pa.gov

**Southwest Regional Office**

Counties Represented: *Allegheny, Fayette, Greene, Washington.*

**Brent Sutherland, Regional Director**

Jon Kimberland, Supervisor

Larry Mazza, Supervisor

Janine Wenzig, Supervisor

Address: 11 Stanwix Street, Room 230, Pittsburgh, PA 15222

Telephone Number: 412-565-5614

Toll-Free Number, 1-888-322-3664

Fax Number: 412-565-5633

Email: ra-pwarlsouthwest@pa.gov

As noted above, both offices mailing address will remain: 11 Stanwix Street, Room 230, Pittsburgh, PA 15222.

The Bureau is committed to assuring the health and safety of residents in PCHs and ALRs. The change to regional oversight will improve the efficiency and effectiveness of BHSL operations. The Department will continue to reassess county assignments on a regular basis.

Please send reportable incidents as required under § 2800.16 and § 2600.16 to the appropriate regional office effective February 1, 2024.

Thank you for your attention to this matter and your on-going commitment to those you serve. If you have any questions regarding this matter, you may contact the BHSL operator support hotline at 1-866-503-3926 or email: [ra-pwarlheadquarters@pa.gov](mailto:ra-pwarlheadquarters@pa.gov).

Sincerely,

A handwritten signature in cursive script that reads "Theresa Hartman".

Theresa Hartman, Director  
Bureau of Human Services Licensing