




Appendix A
Fiscal Year 2018-2019

COUNTY HUMAN SERVICES PLAN
ASSURANCE OF COMPLIANCE

COUNTY OF: Butler

- A. The county assures that services will be managed and delivered in accordance with the county Human Services Plan submitted herewith.
- B. The county assures, in compliance with Act 80, that the county Human Services Plan submitted herewith has been developed based upon the county officials' determination of county need, formulated after an opportunity for public comment in the county.
- C. The county and/or its providers assures that it will maintain the eligibility records and other records necessary to support the expenditure reports submitted to the Department of Human Services.
- D. The county hereby expressly, and as a condition precedent to the receipt of state and federal funds, assures that in compliance with Title VI of the Civil Rights Act of 1964; Section 504 of the Federal Rehabilitation Act of 1973; the Age Discrimination Act of 1975; and the Pennsylvania Human Relations Act of 1955, as amended; and 16 PA Code, Chapter 49 (Contract Compliance regulations):
 - 1. The county does not and will not discriminate against any person because of race, color, religious creed, ancestry, origin, age, sex, gender identity, sexual orientation, or disability in providing services or employment, or in its relationship with other providers; or in providing access to services and employment for individuals with disabilities.
 - 2. The county will comply with all regulations promulgated to enforce the statutory provisions against discrimination.

COUNTY COMMISSIONERS/COUNTY EXECUTIVE

<i>Signatures</i>	<i>Please Print</i>	
	Leslie A. Osche	Date: 5-30-18
	Kimberly D. Geyer	Date: 5-30-18
	Kevin E. Booral, M.S.	Date: 6-4-18

**Butler County
2018-2019
Human Services Block Grant Plan**

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**Butler County
2018-2019
Human Services Block Grant Plan**

PART I: COUNTY PLANNING PROCESS

Butler County operates an integrated human services department, with a Director that oversees seven program areas, including Mental Health, Intellectual Disabilities, Early Intervention, Drug and Alcohol, Children and Youth Services, Community Action, and Area Agency on Aging. Each of these programs is managed by a Program Director who, in addition to the Finance Director, Director of Information Technology, Contract Manager and Director of Service Integration and Quality Management, is part of the Human Services Administrative Team.

Our integrated human services model has allowed us to focus on developing services that meet the multiple and complex needs of the individuals and families we serve rather than trying to make their needs fit within the existing programs. Our structure promotes cost efficiencies through the braiding of funding, sharing of resources, such as personnel, equipment, and data, and the streamlining of service delivery and business practices. We recognize that complete integration is a complicated and difficult task, especially considering the intricacies of the various funding streams and regulations that are involved with each program. However, each year we make significant strides that bring us closer to this goal and the Block Grant has undoubtedly enhanced our efforts and our ability to move toward this outcome even faster. We are confident that operating within our current model and with the flexibility we are offered through our participation in the Block Grant, we will certainly reach our goal of becoming a fully integrated system of care.

1. Critical stakeholder groups:

The Butler County Human Services Block Grant Planning Team was created in the first year of the Block Grant. Team members were recruited by the Human Services Administrative Team based upon their active participation in the human service system. The Planning Team is comprised of 12 members and includes each of the program directors within Butler County Human Services, the Human Services Administrator and Fiscal Director, a representative from the County Board of Commissioners, a representative from the local United Way, a representative from the local mental health consumer drop-in center (who is also a person in recovery from substance abuse), and a parent with a transition-age child involved with the intellectual disabilities system. The role of this group is to provide input regarding needs and oversight on the implementation of the Block Grant.

In addition to the Block Grant Planning Team, our Administrative Team interacts regularly with critical stakeholder groups in the community for the purpose of continuously assessing need for changes in the system, gaps in services, etc. These groups include individuals, families, and youth who are involved with the various service areas and providers of services, as well as representatives from other sectors in the community, such as education, business, and faith-based.

2. Stakeholder opportunities for participation in the planning process:

In order for the Planning Team to be an effective vehicle for planning for the expenditure of human services funds, it is necessary to maintain a manageable number of members. In light of this, it is

extremely important to note that we view planning for the use of the Human Services Block Grant not as a once a year occurrence, but as a year-round process of networking and collaboration that aims to assess the continuously evolving needs within the community and develop a plan to utilize available community resources and funding streams in a way that will be most effective and efficient.

Various stakeholder groups from the community, including people who utilize services, service providers, and representatives from various sectors such as business, faith-based, and education, are involved in a number of working committees within the County, such as the Butler Collaborative for Families, Local Housing Options Team, Early Care and Education Council, Community Support Program, Joint Older Adult Crisis Team, Criminal Justice Advisory Board, Butler County Prevention Council, Aging and Disability Resource Center, the Advisory Boards for the human service program areas (MH/ID, CYS, Aging, Community Action, D&A), and many others. A majority of these committees meet on a monthly basis and all have representation from the Butler County Human Services Planning Team as part of their membership. These working committees provide informative data and a real-time assessment of the needs of our target populations which is critical in developing solutions. This information is then fed back to the Planning Team by the representative members and is taken into account as we move forward with the development and implementation of the Block Grant.

Beyond the Planning Team and the feedback from the various collaboratives, the Human Services Administrative Team (as described in the first paragraph of this document) meets twice a month in order to stay attuned to what is happening within each program area and to develop plans on an ongoing basis for collaboration and further integration of the services we administer.

Also, each Program Director receives quantitative data through reports, many of which are received quarterly, as well as through the annual monitoring process. This helps us to better understand the anecdotal information that we hear throughout the year and to assess where the greatest gaps and level of needs exist within our system. Data we receive and analyze regularly includes number of people served, major issues leading to the person/family seeking assistance, types of programs that people are being referred to, length of wait lists, housing status, employment status, requests for assistance with basic needs, success rates of various programs, recidivism rates, participant satisfaction, people's progress through the system and participation in various levels of care, etc. Perhaps the most important and effective method of program review and needs assessment we utilize on a regular basis is one-on-one interviews with program participants during monitoring of our service providers. These interviews provide us with direct insight into the way that programs are being delivered and people are being treated within our service system.

In addition, we hold two public hearings each year in preparation for the development of the Block Grant Plan. These meetings are publicized widely among all of the groups mentioned above, as well as through the local newspaper, and flyers posted in service providers' offices and other areas throughout the community. All community members, especially individuals and families who have accessed or are in need of services, are encouraged to attend. Please see the Public Hearing section below for more detailed information.

Information from the monthly SW PA 2-1-1 reports complement the feedback we gather through the other means discussed above because 2-1-1 helps to identify the needs of those in the community requiring assistance. In addition to input from the public hearings and 2-1-1 data, we also advertise that

community members can submit their comments, questions, testimonies, etc. via email or mail at any time during the year. We let people know that, although this plan is due in May, we will continue to collect input beyond that point because we are constantly in planning mode, and it is always beneficial to have ongoing community feedback.

3. Advisory boards involved in the planning process:

Both the Mental Health/Intellectual Disabilities and Drug and Alcohol Advisory Boards were involved in the Block Grant planning process. The Block Grant was discussed at meetings of each board and discussion took place related to unmet needs. In addition, members of both boards were directly invited to attend one of the two public hearings that we held in preparation for the Block Grant plan development. Though discussions did occur recently as part of planning for the 18-19 Block Grant, it is important to again note that we view planning as a year-round responsibility of our office and conversations relating to the Block Grant and community needs occur at these advisory board meetings regularly.

Another advisory board that was involved in the planning process is the Butler County Local Housing Options Team (LHOT). The LHOT is a community collaborative made up of all housing and homeless providers in the county, as well as other service providers, and interested community members. We view this group as the advisory group that oversees our local housing and homeless service system and their ongoing input is invaluable as we continuously assess needs and plan for strategies to fill service gaps.

4. Use of funds to provide services to residents in the least restrictive setting appropriate to their needs:

Participation in the Block Grant has led to increased cross-systems planning, much of which is described in detail through this plan. This is especially true in situations that are very complicated and often require multiple, intensive services. The focus on this planning is always on serving the person in the least restrictive setting appropriate. This guiding principal of service delivery is undoubtedly supported through the flexibility of the Block Grant. Through the cross-systems planning efforts, we are able to brainstorm and learn about methods of intervention from one another that we might not otherwise consider and ultimately we can devise a plan that meets the needs of the person/family rather than working to make the person/family fit into the categorical services that are available to them. The flexibility of the Block Grant funding then allows us to make the shifts necessary to pay for the plan that is created.

5. Substantial programmatic and/or funding changes being made as a result of last year's outcomes:

MA Expansion has benefited our system greatly in that MA is covering a greater portion of treatment costs for our county residents than in the past, thus freeing up more of our Block Grant funds to invest in services that can support people in their ongoing recovery. These services include such things as housing and employment resources and supports. We are also able to invest more in services and resources that focus on enhancing the capacity and effectiveness of the service system, as well as the community as a whole, to address emerging needs affecting our target populations. Some examples of these include child abuse prevention, drop-in child care, Karns City Communities that Care, and volunteer mobilization,

described more fully in the Human Services and Supports/Human Services Development Fund section of the plan.

We are also planning some changes based upon feedback we heard during the public hearings we held in preparation for the submission of this plan. One topic that was discussed at some length during these meetings was the need to focus more on integrating wellness and nutrition services and supports in to the programs offered in our various categorical systems. Research clearly indicates the positive impact that good nutrition and exercise can have in supporting people in their recovery journey. As such, over the next year, we plan to learn more about what is already occurring in our community in terms of wellness and nutrition, research programs in other areas, and develop a plan for making wellness and nutrition a key piece of the services delivered through our system.

Another need that we have heard many times before, but was reiterated during our public hearings, is for a mobile medication program to be restarted in our community. We had one in the past but the program design was simply not sustainable and therefore the program had to be closed. However, over the next year, we will be working on the development and implementation of a new mobile medications program.

PART II: PUBLIC HEARING NOTICE

In preparation for the 2018-2019 Human Services Block Grant Plan, Butler County held two public hearings for the purpose of providing the public with information about the Block Grant and for gaining direct input from the community regarding the priorities and issues they feel should be addressed as part of the plan. A majority of the time at each public meeting was scheduled to hear testimonies from individuals and families accessing services, as well as providers, advocates and other stakeholders. The public hearings were held on Monday, March 19 and Monday, May 7. We chose to hold the hearings at two different locations and at different times of the day in hopes of allowing more people the opportunity to attend if interested.

The public hearings were advertised widely within the community. A flyer was created announcing each of the public hearings (see Attachment B, Public Hearing Flyer #1 and Attachment C, Public Hearing Flyer #2). The flyer was emailed to all members of the Community Support Program, Butler Collaborative for Families, Butler County Local Housing Options Team, and the Early Care and Education Council. At least 80 organizations are represented within these four community collaboratives, including human service agencies, businesses, schools, and churches. All of the collaboratives also include members of the general public. Members of the collaboratives were asked to print the flyer and post it in their organizations and also to share it directly with the people they serve. The flyer was also emailed to the MH/ID Advisory Board and the D&A Advisory Board. In addition, the flyer was emailed to all provider agencies with the same request to print and post prominently within their offices. The public hearings were also advertised in the local newspaper on March 8 and April 23 (see Attachment D, Proof of Publication in Butler Eagle #1 and Attachment E, Proof of Publication in Butler Eagle #2). The testimonies and comments from each public hearing were summarized and have been included as attachments to this plan (see Attachment F, Public Hearing Summary #1 and Attachment G, Public Hearing Summary #2).

PART III: CROSS-COLLABORATION OF SERVICES

Employment:

Employment has been identified as a top priority in our community at every public hearing we have held in preparation for the block grant plan over the past six years. The common complaint that we were hearing was that there are a number of people being served across the categorical programs that want to work, but because of a number of barriers, including lack of employment experience due to their disability, poor employment histories, criminal backgrounds, etc. people are not given a chance by employers. In response, Butler County Human Services partnered with our local United Way in 2015 to create a position called the Employment Coordinator. The focus of the Employment Coordinator is to increase employment opportunities for people with various disabilities and other barriers to employment by building a network of partners from the private and public sectors and acting as a conduit to make connections between people looking for employment and employers with job availability. The Employment Coordinator has also partnered with many organizations that provide employment services to their program participants in order to further enhance the skills and supports they are able to provide. The Employment Coordinator has been very successful in forming partnerships with a range of employers who are willing to provide job shadowing opportunities for people seeking that level of support, as well as paid employment positions to people receiving services through our system.

A major realization that we have come to over the past two years of focusing heavily on employment is that this is a larger community need that, in order to address as effectively as possible, requires a response from more than just the human service system. As such, in 2018/2019, we plan to partner with our Board of Commissioners to expand on the efforts initiated by the Employment Coordinator. The County Commissioners are leading efforts to hold employment focused forums that will aim to educate employers about the benefits of providing opportunities to people with disabilities, as well as people reintegrating into the community upon release from a correctional facility. We will also be working with the Commissioners to identify successful employment programs in existence in other counties and states and will work to learn from them and ultimately determine the best fit for our community and our target populations. Throughout this process, we will continue to also work closely with our local United Way office, as they have adopted the issue of poverty alleviation as their area of focus. Clearly poverty and the need for employment opportunities go hand and hand, so we will continue to explore how our organizations can support one another's efforts and potentially combine resources to have the greatest impact possible.

In all discussions that occur regarding employment, the conversation inevitably always turns to the lack of transportation that is affordable and available during the hours people need for the employment opportunities. Again, we recognize that, though we can and have made some strides in terms of addressing transportation needs relating to employment for the populations we serve, this is a bigger community issue that has to be addressed as such. Our Board of Commissioners is also hard at work trying to tackle this major issue within our County. They are making great progress in this area and we are already seeing the expansion of transportation options for our residents, including the people we serve in our system. As they continue on their efforts, we plan to continue to be part of the process, ensuring that recipients of human services are being represented throughout, and also plan to support their efforts in any other way that we can.

Housing:

Like employment, housing has been identified as a priority issue through our Block Grant public hearings each year since the block grant began. In light of the serious need for additional housing options in our community, Butler County Human Services has adopted the goal of increasing safe, decent, affordable housing options for our target populations. We clearly recognize housing as a major social determinant of health and understand the impact that safe, stable housing can have on individuals and families, both on their overall health and well-being, as well as their ability to become the most self-sufficient, productive members of society they can possibly be.

Our first step toward achieving this goal was to create a position within our organization in 2014 called the Community Housing Coordinator. This position, which is overseen by our Director of Integrated Services and Quality Management, focuses on increasing the efficiency and effectiveness of housing-related services we currently offer and also on securing additional resources for housing and supports. The creation of this position has given us the capacity necessary to seek and accept additional funding for housing that we previously would not have had the time and resources to administer properly. Block Grant funds have been used as match for much of this funding, thus leveraging an additional \$1.7 million to date, and has allowed us to provide rapid rehousing and homeless prevention support to approximately 255 households and also purchase and renovate 17 units of housing which are now safe, decent, affordable rental options for low-income Butler County residents. These additional services have benefited all client populations served by Butler County Human Services.

Another area that we continue to focus our efforts on is enhancing private/public partnerships, specifically relationships with landlords, in order to increase access to existing rental units. With increased outreach to landlords, we have identified topics that they would like to receive more education about, including the Housing Choice Voucher process, passing a housing quality standards inspection, risk mitigation, master leasing concerns, pest infestations, fair housing, service animals and the benefits of working with agency supported housing programs. These issues are being addressed through landlord engagement events scheduled throughout the year, like the Landlord Dinner we are planning to hold on June 27, and also on a one-on-one basis as needed. Our hope is that as we continue to build relationships with landlords by supporting them and providing them with resources and information they are seeking, we will benefit from increased partnerships and willingness to provide housing to the populations we serve.

Our department has also focused efforts on strengthening our working relationship with the Housing Authority of Butler County. We have been successful in enhancing communication and collaboration between our two organizations, thus resulting in improved coordination of housing resources and supports for our target populations. Last year, our department began to function as the County's Local Lead Agency, and, in this role, we work directly with the Housing Authority in implementing the Section 811 voucher program for people at risk of institutionalization in our community. We are currently partnering with the Housing Authority to submit two applications for additional housing vouchers, one that will serve people with disabilities and one that will target families and youth involved with our child welfare system.

The Butler County Local Housing Options Team (LHOT) functions as the advisory board overseeing the planning and provision of Butler County's housing and homeless services system. The LHOT, which is a cross-system collaborative led by Butler County Human Services, has 27 member organizations and also many community members that are active participants of the group. One goal of the LHOT is to work on a

community level to implement the regional, state and Continuum of Care goals and objectives within our local communities. This advisory committee's role is also to address program, funding, and networking problems within the homeless and housing service system. The LHOT also assesses housing and homeless service needs within the community, across all categoricals, coordinates state and federal grant applications, and serves as an essential information and feedback source for the regional board on homeless programming, services and outcome data. The LHOT participates in many annual needs assessments within our community, focusing on such things as drug prevention, child care needs, and housing and other basic needs. This information is used on a county-wide level to drive planning and programming.

In November 2015, the LHOT hosted a housing summit where representatives from the group, as well as other service providers and community members, participated in a full-day meeting for the purpose of identifying strengths and needs/gaps in our housing continuum of care and to prioritize the needs. The following four goals and corresponding action steps were developed through these planning efforts. Butler County Human Services and the LHOT has accomplished many of the identified action steps and continues to work toward the overall goals.

1. Improve access to the homeless service system.
 - a. Align our system with the HEARTH requirements
 - b. Develop a year round emergency shelter
 - c. Fully implement coordinated entry
 - d. Ensure all programs enter universal data into HMIS
2. Improve outcomes for the homeless service system.
 - a. Ensure the most appropriate and effective housing and service models are in place for each subpopulation
 - b. End veterans homelessness
 - c. End chronic homelessness
 - d. Improve access to D&A treatment services
 - e. Increase housing retention
3. Increase availability and access to safe, decent, affordable housing.
 - a. Maintain existing housing stock
 - b. Improve affordability
 - c. Continue to focus efforts on building partnerships with private landlords
 - d. Conduct a comprehensive housing study
 - e. Secure resources to develop more affordable housing units
4. Increase awareness among community stakeholders about homelessness and the benefits of providing necessary services.
 - a. Complete system tracking project
 - b. Increase community involvement in Homeless Awareness Month activities

Representatives from Butler County Human Services also hold leadership roles within the PA Western Region Continuum of Care (CoC). In April 2015, the CoC began the process of developing a Coordinated Entry system. The Coordinated Entry Committee, designated by the CoC, which included Butler County Human Services and Butler County Catholic Charities, met tirelessly to develop an assessment tool, policies

and procedures, and best practices for the 20 counties that the CoC encompasses. Butler County was one of the four counties that participated in the pilot phase of development and is now among the counties leading the full implementation within our region. The purpose of implementing coordinated entry is to ensure that individuals and families who are facing homelessness are assessed in a standard manner, regardless of categorical or client population they fall in to, and those with the greatest severity of needs are provided with housing first.

The implementation of Coordinated Entry (CE) has led to further collaboration in terms of housing supports within our community, as evidenced by the fact that the VA system has become a major partner in the process, thus further increasing our partnership with them in terms of the veterans we are serving in our system. Also, we have begun to hold regular county CE team meetings for the purpose of reviewing individuals and families on our list, updating one another as to status of their housing needs, and also working together to identify alternative options for these households. In the upcoming year, we plan to continue to improve upon this process of assessment and connection for people seeking housing and homeless services, ultimately leading to better outcomes for the people we serve.

PART IV: HUMAN SERVICES NARRATIVE

A. MENTAL HEALTH SERVICES

a) Program Highlights FY 2017-2018:

- Community Support Program was revamped and the new format was implemented in August 2017. This has provided Butler County Mental Health increased collaboration with the community and community partners, giving people the opportunity monthly to continue to shape services that the county provides. Meetings have become more structured and goal oriented which has increased consumer participation.
- Interim housing project, North Street, opened in the summer of 2017 to help provide people safe, temporary, and decent housing. The people being served include those with co-occurring disorders. The program is utilized for less than thirty days while the person is connected with needed resources to acquire self-sufficiency.
- Mental Health Service Coordination Committee (MHSCC) meets weekly to ensure that the needs of our county's individuals with severe persistent mental illness are met in the least restrictive manner. This meeting is also used to help facilitate collaboration between Butler County Human Services and many of our community partners.
- Butler County Children's Consultation Committee has continued to develop and is widely used to identify treatment options and community supports for youth that are involved in multiple systems. This committee includes mental health, intellectual disabilities, juvenile probation, drug and alcohol, community providers, and the human services director. With juvenile probation's participation in a grant program for traumatic brain injury (TBI) this group has continued to evolve to better serve the community.

- The Community Residential Rehabilitation program was successfully converted to permanent supportive housing. The permanent supportive housing program grew from twenty one (21) to twenty four (24) individuals during the past year. The program will be adding an additional permanent supportive home to bring the capacity to twenty seven in 2018.
- In partnership with Westmoreland County, the Butler County Crisis Team assisted with offering a 40-hour Crisis Intervention Team training. Nine (9) Butler County police/first responders were able to attend the training. These officers will role model de-escalation techniques for the community and other first responders.
- Butler County holds Student Assistance Program (SAP) meetings twice a year for SAP liaisons, school districts, and human services. These meetings have been beneficial to help the schools identify services that may be available and has increased the collaboration between the county's school districts and Butler County Human Services. Every school district in our County actively participates in these meetings.
- Butler Area School District requested in-school outpatient mental health therapy services in January 2018 and participated in the process to select a provider for these services. In-school services will start in the fall of 2018. All school districts in Butler County offer in-school outpatient mental health therapy and several have inquired about expanded services into additional schools in their respective districts.
- Butler County, along with several other counties in Western Pennsylvania, will be offering an advanced training for the therapists that were previously trained to provide trauma focused cognitive behavior therapy. This will include 11 therapists from within the county. In addition, a second cohort will be starting in the fall of 2018 to get trained to provide trauma focused cognitive behavioral therapy.
- Butler County Suicide Task Force participated in strategic planning during the summer of 2017. It was rebranded Butler County Suicide Coalition and also developed a new mission and vision. This group is now working on expanding outreach to the identified high risk group and increasing exposure and awareness. They will be participating in the "Out of the Darkness Walk" in Pittsburgh in October 2018.
- Butler County Human Services has held multiple lunch and learns with providers during the past year to continue to work on the development of relationships and to address what had been unmet training needs to increase the utilization or programming throughout the county. Some of these have included rep payee, transportation, blended case management services, and housing.
- Butler County Partners for Building a Trauma Informed Community has continued to serve as a cross-system team that is working internally and with providers to create awareness of the importance of providing trauma informed care throughout all systems of care. This committee has provided numerous trainings for staff members and for providers during the past year that have continued to help people realize the impact that trauma can have in a

person's life. The committee is currently working with providers to help identify and address vicarious trauma in the workplace.

- Community Support Program, in collaboration with local providers, organized a holiday celebration called "Operation Reindeer" on state hospital grounds in December 2017. This will now become an annual event that will occur along with the annual community picnic in July.
- Butler County Mental Health continues to be an active participant in all three of the county specialty courts: Behavioral Health, Drug and Alcohol, and Veterans. The multidisciplinary approach of these treatment courts has enabled people to gain access to supports across multiple systems.
- The Joint Older Adults Crisis Team meets bi-weekly and consists of representatives from Area Agency on Aging, Crisis Services, Mental Health, Drug/Alcohol, Housing, and Community Action. The goal of the team is to streamline referrals and to improve upon the coordination of services for older adults involved with multiple human service systems. Several older adults were diverted from out of home placements/treatment or returned quickly to their homes as a result of the team working together to simplify processes.

Strengths and Needs:

- **Older Adults (ages 60 and above)**

- Strengths

- The Joint Older Adults Crisis Team meets bi-weekly and consists of representatives from Area Agency on Aging, Crisis Services, Mental Health, Drug/Alcohol, Housing, and Community Action. The goal of the team is to streamline referrals and to improve upon the coordination of services for older adults involved with multiple human service systems. Several older adults were diverted from out of home placements/treatment or returned quickly to their homes as a result of the team working together to simplify processes.
- During the past year Community Health Choices has been implemented and the county has a designated concierge. This has provided access and streamlined mental health referrals for individuals who are long term support services eligible.

- Needs

- Butler County has lost some personal care home living options during the past year. This has resulted in the displacement of people out of county. More safe and supportive housing options within the county are needed.
- An ongoing need is the lack of Medicare credentialed providers throughout the behavioral system. Butler County currently has only three mental health providers credentialed with Medicare. This has resulted in significant access issues for people seeking service, which increases the disparity between older adults and other age groups.

- **Adults (ages 18 and above)**
 - Strengths:
 - Butler County has supported the implementation of a second psychiatric rehabilitation within the county. This provides people with choice in their service selection.
 - MHSCC allows cross-system coordination to ensure individual's needs are being met and that they are connected to Butler County's robust continuum of care.
 - Needs:
 - Although Butler County enjoys a strong continuum of care, disparities still exist for people with complex needs. There is a lack of clinicians focusing on problematic sexual behaviors and we have few providers specializing or exhibiting a level of expertise in treatment for the LGBTQIA population.
 - The closure of the mobile medication program in the county has had a negative impact on individuals and it has been determined that this is a necessary piece in the continuum of care. This service is recognized as vital in maintaining people in the community and for transitioning people from higher levels of care.

- **Transition-age Youth (ages 18-26)**
 - Strengths:
 - The county has a vibrant independent living program with a community provider that helps to link transition-age youth to housing, employment, and educational options.
 - The Children's Consultation Committee, which has representatives from Juvenile Probation, Children and Youth, Mental Health, and Intellectual Disabilities, is utilized to problem solve around individuals with complex needs and multi-system involvement. This forum has been used to discuss many situations with transition-age youth who are transitioning from the children's behavioral health system to the adult behavioral health system.
 - Needs:
 - Transition-age youth have difficulty finding employment, affordable housing and transportation. All of these are essential for self-sufficiency. Ongoing work with the other systems to develop strategies to increase options for this population needs to continue to be an area of focus.

- **Children (under 18)**
 - Strengths:
 - All seven school districts within the county are now providing on-site outpatient therapy within their community schools. This has made treatment more accessible to children and their families, while offering another level of support. This is helping our children have more opportunities for a successful adult life.
 - Butler County has developed new service plans for children to promote the strengths of the child and their family. This has made the approach with referrals more strength-based.
 - The Student Assistance Program continues to serve children in the school setting throughout all school districts in the county. Schools and families have provided positive feedback regarding these programs. Schools have embraced working with the Student Assistance Program to help meet the needs of the students in their districts.

- Needs:
 - Butler County does not have a children's partial hospitalization program located within the county. There is an ongoing need for this level of care and having a partial program within the county would enable the school districts to better collaborate in the transition back into the home district. We lost our previous provider at the start of the 2017-2018 school year and have struggled to find a new provider. Without the partial level of care, our children and adolescents have nowhere to step down from the inpatient level of care to continue the stabilization of behaviors, emotions, and medications before returning to school.
 - There is a system wide need to provide an alternative to residential treatment facilities.
- **Individuals transitioning out of state hospitals**
 - Strengths:
 - During the past year, Butler County Human Services transitioned the position of state hospital liaison from a private provider to the county. This has greatly benefitted the continuity of care for individuals hospitalized in the state hospital. In addition, this has put the county into a more active role in ensuring that individuals are assimilated back into the community in the most appropriate manner.
 - County Mental Health Specialists have been trained to facilitate community support plan meetings for individuals transitioning to the community. The facilitators' in-depth knowledge of the county resources provide for more effective discharge planning.
 - The wide range of resources that are available in the county system of care allows for people to transition successfully back into the community, reducing the need for readmissions.
 - Needs:
 - There is an increasing need for people being able transition back to the community that require nursing level support. There is a lack of nursing homes willing to admit someone with serious mental illness and this directly impacts the length of time that some people spend at the state hospital. This is compounded further when the person transitioning has had prior sexual offenses. In addition, there has also been a decrease in the number of nursing home beds that are available in the county during the past year.
- **Co-occurring mental health/substance use disorder**
 - Strengths:
 - Butler County mental health providers have increased their participation in substance abuse trainings. This has enabled them to better meet the client where they are and to assist them in acquiring supports that the person may need outside of mental health services.
 - Providers throughout the county continue to seek ways to increase programming for people that have co-occurring disorders. There are services that are available for intensive outpatient, trauma treatment, detox/rehab, and outpatient treatment levels of care.

- Needs:
 - The mental health system needs to continue to work to build collaborative relationships with the other systems of support as we are seeing more people present with substance induced psychosis.
- **Justice-involved Individuals**
 - Strengths:
 - Butler County has three specialty courts, Veterans, Behavioral Health, and Drug and Alcohol, each with a team that spans across numerous disciplines. This model has enabled participants in the program to be wrapped in an appropriate supports system that spans across that human services and criminal justice system.
 - Butler County Prison continues to work closely with human services in the ongoing development and implementation of programs. The prison has continued to use TREM and Thinking for a Change and are now operating these programs independently as they have trained internal counselors to facilitate these groups. Case management is provided to all individuals that are incarcerated to help with the transition back into the community and establish connections for supports.
 - Forensic Peer Specialists are being utilized to meet with incarcerated individuals with mental health issues that need support transitioning to the community. These peer specialists have their own experiences with both mental health and the justice system and have additional training beyond the peer specialist certification.
 - Butler County Mental Health, Butler County Prison, Butler County Drug and Alcohol, Butler County Courts, and Butler County Commissioners' office have partnered together to join the Stepping Up Initiative. This is a national initiative that is asking communities to come together to develop an action plan that can be used to achieve measurable impact in the local criminal justice system for people that are effected with serious mental illness.
 - Needs:
 - A plan needs to be developed to gather the data to determine the impact of the numerous justice related interventions that are currently in place. This data needs to establish a baseline of people with mental illness in the prison system, length that they were in the prison system, and the recidivism rate.
- **Veterans**
 - Strengths:
 - Butler County continues to work closely with the Veteran's Administration as they are included as part of the treatment team in Veteran's court. This has led to positive outcomes in the transition of services received through the community and the Veteran's Administration. There is also collaboration between the county and the Veteran's Administration as the county is an active participant in yearly planning sessions with the VA.
 - Butler County Mental Health Association provides the Compeer program that offers specific services for veterans. There has been an ongoing positive relationship between the Compeer program and the Veteran Peer Specialist program.

- Needs:
 - There is a need for the Veterans' Administration to offer services at non-traditional hours. Some appointments/services are available during evenings but the availability does not always meet the need.
- **Lesbian/Gay/Bisexual/Transgender/Questioning/Intersex (LGBTQI) Consumers**
 - Strengths:
 - A county provider is currently developing a group for the LGBTQIA population that will be starting in the summer of 2018.
 - Butler County has partnered with the Cranberry Area Diversity Network to offer a community training to increase the community's awareness of LGBTQIA needs and how these needs can be better met.
 - Needs:
 - There is a lack of resources for youth and adults that identify LBGTQIA, both within the community and in residential facilities.
 - Butler County has a need for a system-wide training to bolster the understanding of the LBGTQIA population across human services and criminal justice to better serve the population.
- **Racial/Ethnic/Linguistic Minorities (including Limited English Proficiency)**
 - Strengths:
 - Butler County is working with Southwest Six to bring a provider of deaf case management into the county to provide services.
 - The Cranberry Area Diversity Network, in partnership with Butler County, has a monthly speaking series in the Cranberry area that has increased the awareness of mental health and these events are beneficial to increase the outreach to minority populations in that area.
 - Needs:
 - Butler County has a need for bilingual therapists to better engage and serve individuals that have mental health needs in the community.
- **Other**
 - Strengths:
 - Butler County Juvenile Probation has been participating in a grant program that helps to identify Traumatic Brain Injury (TBI). This has enabled people that have been impacted by TBI to get appropriate treatment to meet their individual needs.
 - Needs:
 - There is a need for trainings and technical assistance for providers to better work with people to help establish the link between nutrition and the importance of nutrition in mental health and physical health.

Is the county currently utilizing Cultural and Linguistic Competence (CLC) Training?

Yes No

Does the county currently have any suicide prevention initiatives?

Yes No

The county is an active member of the Butler County Suicide Coalition. During the past year, the coalition developed a new strategic plan to identify areas that need to be addressed in the next three years. This includes expanding their outreach to individuals that are identified in the high risk group and increasing exposure and awareness throughout the community. The Coalition works together with the Veterans Administration at several events throughout the county and will be participating in the “Out of the Darkness Walk” in October 2018.

c) **Supportive Housing:**

1. Capital Projects for Behavioral Health				<input type="checkbox"/> Check if available in the county and complete the section.					
Capital financing is used to create targeted permanent supportive housing units (apartments) for consumers, typically, for a 15-30 year period. Integrated housing takes into consideration individuals with disabilities being in units (apartments) where people from the general population also live (i.e. an apartment building or apartment complex).									
Project Name	*Funding Sources by Type (include grants, federal, state & local sources)	Total \$ Amount for FY 16-17 (only County MH/ID dedicated funds)	Projected \$ Amount for FY 18-19 (only County MH/ID dedicated funds)	Actual or Estimated Number Served in FY 16-17	Projected Number to be Served in FY 18-19	Number of Targeted BH Units	Term of Targeted BH Units (ex: 30 years)		Year Project first started
N/A									

2. Bridge Rental Subsidy Program for Behavioral Health				<input checked="" type="checkbox"/> Check if available in the county and complete the section.					
Short term tenant based rental subsidies, intended to be a “bridge” to more permanent housing subsidy such as Housing Choice Vouchers.									
	*Funding Sources by Type (include grants, federal, state & local)	Total \$ Amount for FY 16-17	Projected \$ amount for FY 18-19	Actual or Estimated Number Served in FY 16-17	Projected Number to be Served in FY 18-19	Number of Bridge Subsidies in FY 16-17	Average Monthly Subsidy Amount in FY 16-17	Number of Individuals Transitioned to another Subsidy in	Year Project first started

	sources)							FY 16-17	
Rental Assistance	Block Grant	\$12,000	\$12,000	21	25	21	\$500	16	2003
Notes:									

3. Master Leasing (ML) Program for Behavioral Health				<input checked="" type="checkbox"/> Check if available in the county and complete the section.					
Leasing units from private owners and then subleasing and subsidizing these units to consumers.									
	*Funding Source by Type (include grants, federal, state & local sources)	Total \$ Amount for FY 16-17	Projected \$ Amount for FY 18-19	Actual or Estimated Number Served in FY 16-17	Projected Number to be Served in FY 18 –19	Number of Owners/ Projects Currently Leasing	Number of Units Assisted with Master Leasing in FY 16-17	Average subsidy amount in FY 16-17	Year Project first started
Permanent Supportive Housing	Block Grant, Reinvestment	\$69,942	\$300,000	5	27	4	3	\$500	2016
Home Again Butler County	HUD- Federal	\$175,791	\$180,209	13 families (38 people)	13 families	4	13	\$944	2011
Path Transition Age Youth	HUD- Federal	\$88,822	\$90,928	14	12	3	9	\$650	2010

Hope Project	HUD- Federal	\$174,227	\$178,233	25	22	4	18	\$650	2007
Notes:									

4. Housing Clearinghouse for Behavioral Health	<input type="checkbox"/> Check if available in the county and complete the section.
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An agency that coordinates and manages permanent supportive housing opportunities.

	*Funding Source by Type (include grants, federal, state & local sources)	Total \$ Amount for FY 16-17	Projected \$ Amount for FY 18-19	Actual or Estimated Number Served in FY 16-17	Projected Number to be Served in FY 18-19			Number of Staff FTEs in FY 16-17	Year Project first started
N/A									

5. Housing Support Services for Behavioral Health	<input checked="" type="checkbox"/> Check if available in the county and complete the section.
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HSS are used to assist consumers in transitions to supportive housing and/or services needed to assist individuals in sustaining their housing after move-in.

	*Funding Sources by Type (include grants, federal, state & local sources)	Total \$ Amount for FY 16-17	Projected \$ Amount for FY 18-19	Actual or Estimated Number Served in FY 16-17	Projected Number to be Served in FY 18-19			Number of Staff FTEs in FY 16-17	Year Project first started

Permanent Supportive Housing	Block Grant, Reinvestment	\$69,942	\$300,000	5	27			1.0 FTE	2016
Path Program	Federal and State Path Funding	\$99,049	\$109,204	95	100			2.2 FTE	2009
Notes:									

6. Housing Contingency Funds for Behavioral Health				<input checked="" type="checkbox"/> Check if available in the county and complete the section.					
Flexible funds for one-time and emergency costs such as security deposits for apartment or utilities, utility hook-up fees, furnishings etc.									
	*Funding Sources by Type (include grants, federal, state & local sources)	Total \$ Amount for FY 16-17	Projected \$ Amount for FY 18-19	Actual or Estimated Number Served in FY 16-17	Projected Number to be Served in FY 18-19			Average Contingency Amount per person	Year Project first started
Drug and Alcohol Rental Assistance Program	Reinvestment	\$109,833	\$150,000	115	167			\$900	2016
Consumer Stabilization Fund	Block Grant	\$34,000	\$42,000	35	47			\$900	2009

Notes:

7. Other: Identify the Program for Behavioral Health

Check if available in the county and complete the section.

Project Based Operating Assistance (PBOA is a partnership program with Pennsylvania Housing Finance Agency in which the County provides operating or rental assistance to specific units then leased to eligible persons); **Fairweather Lodge (FWL** is an Evidenced Based Practice where individuals with serious mental illness choose to live together in the same home, work together and share responsibility for daily living and wellness); **CRR Conversion** (as described in the CRR Conversion Protocol), **other.**

Project Name (include type of project such as PBOA, FWL, CRR Conversion, etc.)	*Funding Sources by Type (include grants, federal, state & local sources)	Total \$ Amount for FY 16-17	Projected \$ Amount for FY 18-19	Actual or Estimated Number Served in FY 16-17	Projected Number to be Served in FY 18-19			Year Project first started
N/A								

Notes:

d) Recovery-Oriented Systems Transformation: (Limit of 5 pages)

1. Mobile Medications

The closure of the mobile medication program in the county has had a negative impact on individuals and it has been determined that this is a needed piece in the continuum of care. This service is recognized as being vital in maintaining people in the community and for transitioning people from higher levels of care.

Action Steps/Timeline

- Conduct research by way of literature review, focus groups, data analysis to ascertain the effectiveness of mobile medications and how the program can be implemented to be impactful yet sustainable. (September 2018)
- Conduct research to determine what programs other counties are utilizing for mobile medications. (October 2018)
- Present findings from research to leadership team to determine if a mobile medications program is possible and if determined that the program should be implemented determine what is needed in the program. (November 2018)
- Develop a Request for Proposal for program in conjunction with BH-MCO. (completed December 2018)
- Choose providers and assist with program development and implementation. (completed April 2019)

Fiscal and Other Resources:

- Butler County will work with the Behavioral Health Managed Care Organization to develop a rate setting process to ensure providers are provided a rate allowing for long term sustainability. The exact amount cannot be determined until programs are decided upon and budgets are examined.

Tracking Mechanism:

- The tracking of the project tasks and timeline will be completed by the leadership team. The mental health director will utilize a spreadsheet to track the ongoing development of the program. When implemented the program will be tracked by a provider database that will provide ongoing tracking of utilization.

2. Stepping Up Initiative

Butler County Human Services has partnered with the Butler County Commissioners, criminal justice system, and county prison to join the Stepping Up Initiative learning community. This initiative will help to develop a strategic plan to reduce the rates of incarceration, length of incarceration, and recidivism of people that are being incarcerated with severe mental illness.

Action Steps/Timeline

- Identify leadership team from the different partners that will be participating in the initiative and identify a project coordinator. (June 2018)
- Determine key outcome indicators and define the outcome indicators. (August 2018)
- Determine screening tools and/or assessments that will be utilized for initial data collection. (September 2018)
- Initial data collection (October 2018)
- Data review of initial data (December 2018)
- Develop strategic plan by utilizing data review, current programs, literature review, and focus groups. (March 2019)

Fiscal and Other Resources:

- The leadership team will utilize the Criminal Justice Advisory Board Coordinator to research for possible grants and other funding opportunities. Human Service Block Grant funds may also be used if no other funding can be obtained.

Tracking Mechanism:

- The action steps and timeline will be tracked by the project coordinator of the Stepping Up initiative. The project coordinator will utilize a spreadsheet to track the progression of the timeline and implementation of the project. The ongoing tracking will be provided by the database that is utilized by the county jail's health care provider. This data will be identified by the leadership team.

3. Childrens Partial Hospitalization Program

Butler County does not have a partial hospitalization program located within the county. There is an ongoing need for this level of care and having a partial program within the county will enable the school districts to better collaborate in the transition back into the home district. We lost our previous provider at the start of the 2017-2018 school year and have struggled to find a new provider. Without the Partial level of care, our children and adolescents, have nowhere to step-down from the inpatient level of care to continue the stabilization of behaviors, emotions, and medications before returning to school.

Action Steps/Timeline

- Stakeholder meeting to discuss need and projected utilization of in county childrens partial hospitalization program. (October 2018)
- Develop a Request for Proposal for program in conjunction with BH-MCO. (completed December 2018)
- Issue Request for Proposal and set up selection team. (completed January 2019)
- Select provider (February 2019)
- Meet with provider and stakeholders to begin the implementation of services. (Completed February 2019)

Fiscal and Other Resources:

- HealthChoices funding will be the primary support for the program with the possibility of using reinvestment funds and/or Human Services Block Grant funds for “start-up.” Due to the scope of this project an amount has not been allocated from either funding source.

Tracking Mechanism:

- Butler County Human Services and the BH-MCO will be responsible for tracking the implementation and altering the timeline as needed. BC-MCO will maintain a tracking spreadsheet to maintain the integrity of the timeline. Upon identifying the service provider the BH-MCO and the county will develop an implementation timeline and utilize a spreadsheet to track the ongoing process of implementation.

e) Existing County Mental Health Services:

Please indicate all currently available services and the funding source or sources utilized.

Services By Category	Currently Offered	Funding Source (Check all that apply)
Outpatient Mental Health	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> County <input checked="" type="checkbox"/> HC <input type="checkbox"/> Reinvestment
Psychiatric Inpatient Hospitalization	<input checked="" type="checkbox"/>	<input type="checkbox"/> County <input checked="" type="checkbox"/> HC <input type="checkbox"/> Reinvestment
Partial Hospitalization		
Adult	<input checked="" type="checkbox"/>	<input type="checkbox"/> County <input checked="" type="checkbox"/> HC <input type="checkbox"/> Reinvestment
Child/Youth	<input checked="" type="checkbox"/>	<input type="checkbox"/> County <input checked="" type="checkbox"/> HC <input type="checkbox"/> Reinvestment
Family-Based Mental Health Services	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> County <input checked="" type="checkbox"/> HC <input type="checkbox"/> Reinvestment
ACT or CTT	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> County <input checked="" type="checkbox"/> HC <input type="checkbox"/> Reinvestment
Children’s Evidence Based Practices	<input checked="" type="checkbox"/>	<input type="checkbox"/> County <input checked="" type="checkbox"/> HC <input type="checkbox"/> Reinvestment
Crisis Services		
Telephone Crisis Services	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> County <input checked="" type="checkbox"/> HC <input type="checkbox"/> Reinvestment
Walk-in Crisis Services	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> County <input checked="" type="checkbox"/> HC <input type="checkbox"/> Reinvestment
Mobile Crisis Services	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> County <input checked="" type="checkbox"/> HC <input type="checkbox"/> Reinvestment
Crisis Residential Services	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> County <input checked="" type="checkbox"/> HC <input type="checkbox"/> Reinvestment
Crisis In-Home Support Services	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> County <input checked="" type="checkbox"/> HC <input type="checkbox"/> Reinvestment
Emergency Services	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> County <input type="checkbox"/> HC <input type="checkbox"/> Reinvestment
Targeted Case Management	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> County <input checked="" type="checkbox"/> HC <input type="checkbox"/> Reinvestment
Administrative Management	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> County <input type="checkbox"/> HC <input type="checkbox"/> Reinvestment
Transitional and Community Integration Services	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> County <input type="checkbox"/> HC <input type="checkbox"/> Reinvestment
Community Employment/Employment Related Services	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> County <input checked="" type="checkbox"/> HC <input type="checkbox"/> Reinvestment
Community Residential Services	<input checked="" type="checkbox"/>	<input type="checkbox"/> County <input type="checkbox"/> HC <input checked="" type="checkbox"/> Reinvestment
Psychiatric Rehabilitation	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> County <input checked="" type="checkbox"/> HC <input type="checkbox"/> Reinvestment
Children’s Psychosocial Rehabilitation	<input type="checkbox"/>	<input type="checkbox"/> County <input type="checkbox"/> HC <input type="checkbox"/> Reinvestment
Adult Developmental Training	<input type="checkbox"/>	<input type="checkbox"/> County <input type="checkbox"/> HC <input type="checkbox"/> Reinvestment
Facility Based Vocational Rehabilitation	<input type="checkbox"/>	<input type="checkbox"/> County <input type="checkbox"/> HC <input type="checkbox"/> Reinvestment
Social Rehabilitation Services	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> County <input type="checkbox"/> HC <input type="checkbox"/> Reinvestment
Administrator’s Office	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> County <input checked="" type="checkbox"/> HC <input type="checkbox"/> Reinvestment
Housing Support Services	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> County <input checked="" type="checkbox"/> HC <input checked="" type="checkbox"/> Reinvestment
Family Support Services	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> County <input type="checkbox"/> HC <input type="checkbox"/> Reinvestment
Peer Support Services	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> County <input type="checkbox"/> HC <input type="checkbox"/> Reinvestment
Consumer Driven Services	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> County <input type="checkbox"/> HC <input type="checkbox"/> Reinvestment
Community Services	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> County <input type="checkbox"/> HC <input type="checkbox"/> Reinvestment
Mobile Mental Health Treatment	<input type="checkbox"/>	<input type="checkbox"/> County <input type="checkbox"/> HC <input type="checkbox"/> Reinvestment
BHRS for Children and Adolescents	<input checked="" type="checkbox"/>	<input type="checkbox"/> County <input checked="" type="checkbox"/> HC <input type="checkbox"/> Reinvestment
Inpatient D&A (Detoxification and Rehabilitation)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> County <input checked="" type="checkbox"/> HC <input type="checkbox"/> Reinvestment
Outpatient D&A Services	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> County <input checked="" type="checkbox"/> HC <input type="checkbox"/> Reinvestment
Methadone Maintenance	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> County <input checked="" type="checkbox"/> HC <input type="checkbox"/> Reinvestment
Clozapine Support Services	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> County <input checked="" type="checkbox"/> HC <input type="checkbox"/> Reinvestment
Additional Services (Specify – add rows as needed)	<input type="checkbox"/>	<input type="checkbox"/> County <input type="checkbox"/> HC <input type="checkbox"/> Reinvestment

f) Evidence Based Practices Survey:

Evidenced Based Practice	Is the service available in the County/ Joinder? (Y/N)	Current number served in the County/ Joinder (Approx)	What fidelity measure is used?	Who measures fidelity? (agency, county, MCO, or state)	How often is fidelity measured ?	Is SAMHSA EBP Toolkit used as an implementation guide? (Y/N)	Is staff specifically trained to implement the EBP? (Y/N)	Additional Information and Comments
Assertive Community Treatment	Y	47	TMACT	MCO, County	yearly	Y	Y	
Supportive Housing	Y	21	None	County		Y	Y	
Supported Employment	N							
Integrated Treatment for Co-occurring Disorders (MH/SA)	Y	47	TMACT	MCO, County	yearly	Y	Y	Embedded in ACT
Illness Management/ Recovery	Y	47	TMACT	MCO, County	yearly	Y	Y	Embedded in ACT
Medication Management (MedTEAM)	N							
Therapeutic Foster Care	N							
Multisystemic Therapy	Y	30		MCO, CYC	yearly	N	Y	
Functional Family Therapy	N							
Family Psycho-Education	N							

g) Additional EBP, Recovery Oriented and Promising Practices Survey:

Recovery Oriented and Promising Practices	Service Provided (Yes/No)	Current Number Served (Approximate)	Additional Information and Comments
Consumer/Family Satisfaction Team	Yes	450	
Compeer	Yes	60	
Fairweather Lodge	No		
MA Funded Certified Peer Specialist- Total**	Yes	68	
CPS Services for Transition Age Youth		10	
CPS Services for Older Adults		10	
Other Funded Certified Peer Specialist-	Yes	10	
CPS Services for Transition Age Youth		2	
CPS Services for Older Adults		1	
Dialectical Behavioral Therapy	Yes	20	
Mobile Meds	No		
Wellness Recovery Action Plan (WRAP)	Yes	85	
High Fidelity Wrap Around/Joint Planning	No		
Shared Decision Making	No		
Psychiatric Rehabilitation Services (including	Yes	120	
Self-Directed Care	No		
Supported Education	No		
Treatment of Depression in Older Adults	Yes		
Consumer Operated Services	Yes	1225	
Parent Child Interaction Therapy	Yes	15	
Sanctuary	Yes	20	
Trauma Focused Cognitive Behavioral	Yes	15	
Eye Movement Desensitization And	No		
First Episode Psychosis Coordinated Specialty	No		
Other (Specify)			

h) Certified Peer Specialist Employment Survey:

Total Number of CPSs Employed	11
Number Full Time (30 hours or more)	1
Number Part Time (Under 30 hours)	10

B. INTELLECTUAL DISABILITY SERVICES

The allocated block grant funds will be used to support annualized budgets for approximately 320 individuals in supportive services including, but not limited to, supports coordination, life sharing placements, respite, supported employment, Family Support Services, transportation, home and community habilitation, companion, prevocational services, community participation services, behavior support, etc. The remaining unallocated base funds will be used for supporting individuals in emergent situations, protecting their health and welfare to maintain current living or employment situations in least restrictive environments.

	<i>Estimated Individuals served in FY 17-18</i>	<i>Percent of total Individuals Served</i>	<i>Projected Individuals to be served in FY 18-19</i>	<i>Percent of total Individuals Served</i>
Supported Employment	17	2.4%	25	3.6%
Pre-Vocational	22	3.1%	22	3.1%
Community participation	6	.8%	8	1.2%
Base Funded Supports Coordination	120	17.3%	120	17.3%
Residential (6400)/unlicensed	1	.1%	1	.1%
Life sharing (6500)/unlicensed	6	.86%	8	1.2%
PDS/AWC	151	22%	160	23%
PDS/VF	3	.4%	3	.4%
Family Driven Family Support Services	275	40%	275	40%

Supported Employment:

As Pennsylvania moves to embrace “Employment First” within the Commonwealth, the Office of Developmental Programs (ODP), in collaboration with the PA Office of Vocational Rehabilitation (OVR), has expanded and prioritized employment services across the state with the goal of assisting Pennsylvanians to obtain and secure competitive integrated employment regardless of disability. With the passage of the Workforce Innovation and Opportunity Act (WIOA) in 2014 and with an expansion of employment related services offered by ODP through the current ID waivers, a broad change is happening across the Commonwealth, especially in the support of Transitional Age Youth (14-25) who often do not have the resources/skills needed to make the leap from special education programs in high school to integrated competitive employment.

Currently, the following Innovation and Expansion grants are assisting Butler County residents:

1. Family / Parent Engagement Contracts: Two agencies were awarded contracts to provide these educational services to Butler County residents. Vocational & Psychological Services created Project Educate, covering Butler School District, Karns City School District, Freeport School District, and parts of both Slippery Rock and Moniteau School Districts. Disability Options Network (DON) Services is covering Seneca Valley School District, Cardinal Wuerl North Catholic School, Portersville Christian Academy, South Butler School District (Knoch), Mars School District, and portions of Slippery Rock School District and Moniteau School District. Currently, Steven Sarnese of the Butler County Human Services ID/EI Office holds a place on the advisory boards for both agencies/programs. This is of great benefit to Butler County residents due to both contracted agencies being located in Lawrence County and not having a working understanding of the unique barriers that face some Butler County residents.
2. PETS – Pre-Employment Transition Services : In Butler County the following providers are currently providing PETS to county students, Career Opportunities for the Disabled (COD), a component of ARC of Butler is providing both Group and Individual Services through their AERO transition program including WBLES, the Intermediate Unit IV is providing just the Group Services portion of PETS (no WBLES), Vocational & Psychological Services is providing both Group and Individual Services (including WBLES). Slippery Rock University is also approved to provide WBLES. Lifesteps is also approved to provide Group Services through their Next Step Transition Program. There are several Sheltered Workshops in and around Butler County that provide employment related waiver services, including PETS to some Butler County residents. In addition to ARC/COD mentioned above, PETS services are also provided by LARK Enterprises in New Castle, PA, as well as MCAR in Mercer County and the Progressive Workshop in Armstrong County. All are covered under the New Castle OVR office.

3. Work-Based Learning Experiences (WBLES) : Providers approved to provide WBLES to Butler County resident's include ARC/COD, Vocational & Psychological Services, V.O.T.E. 4 Students, J.O.B.S Program (approved for \$9.00 per hour paid work experience, as opposed to the \$10.15 of other WBLES), and Lark Enterprises.
4. The Learning Institute for the Growth of High Technology (L.I.G.H.T.), operated through Penn United Technologies in Cabot, PA, is another PETS provider. However, they are different in that they offer apprenticeship programs for adults, as well as the Students Acquiring Technical Skills (SATS) program for Transitional Age Youth, which gives students a hands-on skills experience at the Penn United facility. Students receive their own tool box that they can keep and also learn real-life manufacturing skills, as well a certification that they can put on their resume. This is not a paid experience and is currently only open to Butler School District, but steps are being taken to expand this new program to other schools in Butler County.
5. TAPS – Slippery Rock University: SRU's Transitional Achievement Program is a joint program through SRU and OVR and reflects further transitional/employment opportunities for high school students 16 and older who are in their Junior or Senior year. The program allows them to go to the SRU campus to participate in activities related to the transition from school to work settings and/or post-secondary education opportunities. This program includes a 10-week session in the fall and spring semesters, with SRU completing 5-week progress reports for OVR and the respective school districts. Typically the students spend 4 hours on campus 3 days per week for ten weeks working in both on-campus settings, as well as in off-campus partner business sites throughout the Slippery Rock and Grove City communities. There is no charge for students, as it is covered under the Innovation and Expansion Grant. OVR does pay for transportation to and from SRU and the work sites.

Home and Community Based Services, funded both by PA Block Grant and CMS waiver funding, currently provide many employment related services to Butler County residents, both through their support of Supportive Employment, Pre-Vocational and Transitional Work services. Currently, ODP operates three separate waivers for individuals with intellectual disabilities, the Person-Family Directed Support Waiver, Community Living Waiver and the Consolidated Waiver, all of which cover employment related services and supports. These three waivers have been rewritten to reflect system changes required by both the WIOA Final Rule as well as the HCBS Final Rule concerning integrated community employment. These waivers offer a much wider array of services to support employment/transitional activities and limit access by Transitional Aged Youth (14-24) to employers utilizing a 14c License to provide sub-minimum wage salaries, especially when that work is performed in a non-integrated setting such as sheltered workshops. Transitional Aged Youth can still attend sheltered workshops, but not before the worker obtains a determination from OVR that they are not eligible for OVR services at this time due to the degree of impairment or disability.

Butler County Human Services ID/EI Department has moved quickly to adapt to the many proposed changes to the ID system. The above only reflects changes to employment efforts and does not include numerous other service changes that are affecting the ID landscape in PA as the elements of the Everyday Lives mantra are incorporated into the waivers and ODP directed best practices.

The following efforts/practices have commenced:

1. The naming of an employment point person to facilitate dialogue between ID providers, Supports Coordination Organizations, OVR, ODP and community business members. Steven Sarnese, ID Specialist 1 with Butler County, has been named to this position.
2. Placement of the employment point person, where appropriate, on advisory board of entities supporting ID/OVR educational or transitional services. Currently the employment point person is on the advisory board of the Citizen Advisory Committee (CAC), Project Educate through Vocational & Psychological Services, and DON Services Family/Parent Engagement Initiative (Family/Parent Engagement portions of OVR Innovation and Expansion Grants).
3. Regularly reviewing all employment related publications by the State Employment Leadership Network (SELN).
4. Attendance at the Experience Employment Connection (EEC) meetings that support cooperation between the Intermediate Unit, OVR, ODP, the Bureau of Autism Supports, and the Department of Special Education.
5. Attendance at the PA Disability Employment and Empowerment Summit in 2017.
6. Attendance at the Pathways to Success-Transitioning into Tomorrow Together.
7. Reviewing and viewing webinars and publications by the 21andable.org.
8. Promoting the Ticket to Work (TTW) Program, administered by the Social Security Administration, to promote milestone payments to employers that employ individuals who receive SSI or SSDI payments.
9. Development of a program with our local Agency with Choice organization that would allow participants with marketable job skills and real work experience to obtain competitive integrated employment as Family Support Service (FSS) providers.
10. Providing guidance on ABLE accounts offered through the PA Department of Treasury in order to help employed individuals maintain their benefits while saving

up to \$14,000 per year tax free in order to protect benefits that have financial or asset limits like Social Security, Medical Assistance and ID Waivers.

11. Engaging Butler County school district Transitional and/or Special Education Coordinators in order to promote all of the new initiatives and programs aimed at providing increased opportunities for transitional age youth throughout the county.
12. Butler County's first Employment Coalition meeting is scheduled for 5/2018.

Supports Coordination:

The county created a position titled Family Information Specialist (FIS) that works with the SCO and the individual/family to help discover natural supports and resources in the community to develop the "Vision of a Good Life", based off the Communities of Practice (CoP) Supporting Families initiative.

Resources brought to Butler County through the Administrative Entity and FIS include:

- Regional Communities of Practice (RCoP)
 - Doing community mapping in each of the counties for resources for birth - 9 yrs
 - National inclusion Project Training
 - Workshop on Charting the LifeCourse Framework to providers and families to gain a better understanding of developing a Vision of a Good Life
- All SC's are trained on the LifeCourse Tools and they are completed following intake and when there is change of need that rises to an emergency level.
- The FIS is there as a resource for both the AWC and SCO and also sends notification to them regarding community events, trainings, etc.
- The AWC, FIS, SCO and County meet monthly regarding our Family Support Initiative to plan our quarterly newsletter, Family Support Group meetings, and planning networking activities.

We work very closely with our AWC provider and SCO management with participant directed services. We meet locally on a monthly basis. During this meeting, utilization, capacity, requests etc. are discussed. This fiscal year we have been able to secure two Support Brokers to assist individuals which have been a wonderful complement to this service!

Lifesharing Options and Supported Living:

Butler County is continuing to work towards developing an understanding of Lifesharing across Human Service Departments and agencies with which Butler County does business. With continuity of care in mind, we had a gentleman that was involved with the Children and Youth System that was in foster care and we were able to work with his provider and transition her to become a Lifesharing provider. This just occurred in May 2017. This allowed him to transition

from the CYS system and to stay with his current provider where the only thing that changed was the funding behind the scenes.

Currently, we hold block grant contracts with two providers and we are funding 6 Lifesharing placements. One of the biggest barriers to increasing the number of individuals in Lifesharing is that the majority of the time we have to be reactive to emergency situations. The existing capacity is not a “good match” for various reasons and we do not have the time to cultivate other Lifesharing options. We would be very receptive to having an initiative specifically for Lifesharing.

We have had a couple individuals that we have spoken with about the possibility of doing supportive living, but we have yet to have anyone select that as an option.

Cross Systems Communications and Training:

Butler County ID Director and FIS met with all of the school districts in the county and spoke with Special Education Administrators and Transition Coordinators to discuss the LifeCourse Tools and how they can be utilized with students to help identify natural resources in the community to help support the needs of the individual. FIS, ID Director and Intake staff attends the Butler Transition Council through MIU #4.

Butler County ID Director and FIS have also worked with the Early Childhood Education Council (ECEC), Midwestern Intermediate Unit 4, and LICC. Butler County continues to partially fund the ECEC mobilizer to coordinate trainings, education, outreach and networking opportunities.

The County of Butler operates an integrated Human Services Department, with a Director that oversees seven program areas: Mental Health, Intellectual Disabilities, Early Intervention, Drug and Alcohol, Children and Youth Services, Community Action, and Area Agency on Aging. Each of these programs is managed by a Program Director who, in addition to the Finance Director, Contract Administrator, Director of Information Technology, and the Director of Service Integration and Quality Management (this position oversees our Community Housing Coordinator), is part of the Human Services Administrative Team. The Administrative Team meets at least two times monthly to focus on opportunities for collaboration in order to further our mission of integration. This assists in communicating system changes to the other departments in a timely manner. All of these Departments are currently housed at the same physical location except for our Area Agency on Aging, but we are hopeful that they will be relocating with us at some point.

Also, in addition to the Administrative Team meetings, we meet as necessary on cases when additional resources are needed outside of our “typical” service delivery system. We have also started to conduct lunch-n-learns between departments on a quarterly basis or as needed. This year, so far we have done 2 trainings on the Representative Payee Program, Early Intervention and Children and Youth Services, Transportation, and Drug and Alcohol and Aging “Lunch and Learns”.

Last fiscal year, we established the “JOACT” (Joint Older Adult Crisis Team), which is a cross system representation that meets every other week to review cases that involve “Older Adults”-60 and over.

This current fiscal year, we established a Children’s Consultation Committee (fondly known as Triple C). This committee has representation from CYS, MH, ID and Juvenile Probation. We meet every two weeks to discuss, triage, and plan cross system cases.

Our county housing coordinator is under the Human Service Department and all department directors are involved in our local housing planning process. The ID Director also is part of LHOT (Local Housing Options Team), which meets monthly. We are planning to schedule a housing summit and/or “Lunch and Learn” with some of the members from our LHOT and supports coordinators.

Our efforts toward full integration are enhanced through our focus on cross-systems trainings and communications. Six years ago we developed a training entitled “Introduction to Butler County’s Human Service System”. This training provides participants with an overview of our system as a whole, including the various components, and also focuses on educating them on the service expectations and important initiatives occurring within our system. This training is held once per year and is open to all providers and all systems serving Butler County.

We have also established a committee called Partners in Building a Trauma Informed Community, which has cross systems representation, including the courts, that meets monthly. The purpose of the committee is to establish policies, procedures, practices, education and physical environments in all of human service and criminal justice departments that are responsive to the impacts of trauma on people. We do training, environmental assessments, etc. We continue to use the Family Group Decision Making (FGDM) process for any families that may be interested. FGDM is a strengths-based empowerment model designed to join the wider family group, including relatives, friends, community members, and others, to collectively make decisions to resolve an identified concern. This plan, developed by the family, utilizes resources from identified potential natural and public supports. We have completed five for individuals enrolled in the ID Department this fiscal year.

Butler County is also in a good position to become fully integrated due to the collaboration that occurs with other critical services and community sectors that are not directly led by county government. Butler County Human Services is actively involved with a number of collaborative groups in the community, such as the Community Support Program, Local Housing Options Team, Volunteer Organizations Active in Disaster, Criminal Justice Advisory Board (the ID Director was just appointed to this board this fiscal year), Early Care and Education Council, and Butler Collaborative for Families. We have a strong partnership with our local United Way and often collaborate, both financially and programmatically, on projects that support our common goal of helping Butler County residents reach their highest possible potential. We have also spent years forming positive relationships with our provider organizations and the local Chamber of Commerce. The ID Director sits as one of the core partners in the Aging and Disability Resource Center, ADRC, through the PA Link. Also, the ID Director and the employment point

person are on the OVR's New Castle Office Community Advisory Council. These connections are critical in realizing our goal of full integration because in order to effectively meet the multiple and complex needs of the people we serve, we must take into consideration all aspects of a person's or family's life and this is only possible by reaching beyond the human service system to the other sectors of the community. It is because of our integrated human service model and community collaborations that we are able to address needs of individuals and families at the time of an early onset. This also increases the capacity of our community providers to more fully support individuals with multiple needs because of the additional resources in other systems and/or being able to fund specific supports, services and technical assistance.

Emergency Supports:

Block grant funds will be utilized to meet needs of individuals in emergent situations, protecting their health and welfare to maintain current living or employment situations in least restrictive environments, while assessing potential natural supports and other resources.

At this time, all individuals that are registered with Butler County utilize Center for Community Resources (CCR) as their supports coordination organization. CCR also runs the county crisis program. Our crisis program expanded to include 24/7 mobile capability starting FY 15/16. They also have phone and walk-in services. At this time, there are no crisis staff that have an ID or autism background. Our staff tend to have MH, criminal justice, social work, education and psychology degrees. All staff have, however, been trained by HCQU on ID and autism.

Our process for handling emergent needs outside normal business hours is detailed below.

- SC Managers participate in the Crisis Program Administrative On-Call rotation process and document all off hours contact with the crisis team, in support of individuals with Intellectual Disabilities.
- In the event that Crisis Services are contacted outside of normal agency business hours, Crisis Program staff will assist the individual to ensure his/her health and safety. If Crisis Program staff determines that, to ensure health and safety, they need additional resources, the Crisis Program staff will contact the assigned Administrative On-Call Manager to review the case and individual's needs.
- The Administrative On-Call staff will advise the Crisis Program staff of next steps. This can include contacting the On-Call SC Manager to assist in accessing supports and services specific to Intellectual Disabilities.
- If the SC Manager needs funding authorized so that a client's health and safety can be maintained during off hours, each SC Manager has the AE County Designee's cell phone number and can contact for funding approval.
- All off hour contacts are documented in HCSIS by the on-call SC Manager.

Also, out of block grant funds, MH & ID share the cost of rent for a two-bedroom apartment that is furnished and right next door to our crisis provider. This apartment is used on an as needed basis for emergency housing, to allow us to assess needs for information, connections, and services. As far as engaging providers of service in the development of an Emergency

Preparedness Plan, we will add it to our next provider agenda to assess where they are in the development of an emergency preparedness plan.

*Please see the attached Continuity of Operation Plan (Attachment H), Butler County Mental Health Plan for Disaster/Emergency Response (Attachment I), and SCO Response Procedures (Attachment J).

Administrative Funding:

The state of Pennsylvania has a network of family members who have been trained to work with individuals and family members to develop a “Vision of a Good Life”. We are in direct contact with a mentor that resides in the County of Butler. She is involved in our RCoP and has conducted trainings for families.

Also, the Family Information Specialist attends meetings with Supports Coordinators to help individuals and family members develop the “Vision of a Good Life”. The FIS has trained the Supports Coordinators, local providers, committee members from the Communities of Practice “We Belong” initiative, and Early Intervention providers on the LifeCourse Tools, and is working with our RCoP group. The FIS continues to reach out to providers, school districts, and other supports in the community to educate others on the LifeCourse Tools and empowering individuals and family members to have the “Vision of a Good Life”. Presently, we are looking at our intake process and how we could better utilize the LifeCourse philosophy and tools at that point of intercept.

Butler County Department of Human Services works in collaboration with Center for Community Resources and Alliance for Nonprofit Resources to offer a newsletter to individuals and families that provides information on what is happening in the community, upcoming trainings, conferences and webinars designed to increase awareness of advocacy and resource opportunities, and also information around the Communities of Practice Supporting Families throughout the Lifespan. We are also holding Family Support Group meetings quarterly to provide opportunities for discovery, connecting, education and networking. We will be holding two recreational events per year for all families. This will help in developing relationships with families and natural supports.

In addition, all of the above entities are on the advisory board of We Belong in Butler County, coordinated by Community Care Connections, Inc. (CCC), who has been awarded the Grassroots Grant through the Pennsylvania Developmental Disabilities Council (PA DDC). The purpose of this project is to optimize community integration in Butler County for people with disabilities. The funding period for this project began in October of 2016 and continues through fiscal year 2018/19.

The group focuses its efforts on:

- 1) Creating an on-going partnership of individuals with disabilities, their families, business owners, community leaders, service providers and others to share their ideas about integration;

- 2) Enhancing the understanding of our community about the rights of individuals with disabilities to live meaningfully in their communities; and
- 3) Boosting the awareness of opportunities to volunteer, participate in leisure activities, and to work in Butler County.

Key activities of this project include:

- developing an on-going community of practice,
- hosting inclusive community activities, and
- creating a database of volunteer, leisure-time activities and employment opportunities for people with disabilities in Butler County.

Several trainings and events were conducted this fiscal year through our collaboration with “We Belong in Butler County” and “We Belong Together”(which is a group of SRU Students) including:

- A presentation of the PA Stigma Documentary “What Are You Thinking?”
- Self-Advocates United training for individuals w/ special needs in our community to learn to advocate for their needs
- Slippery Rock University students with the help of FIS hosted a T.I.E. (Totally Inclusive Event) Dye.

We have a number of small “grass root” support groups that we reach out to in order to provide support and training. One of the County Commissioners, our FIS, and ID Director are part of the Cranberry Area Special Needs Coalition which is designed to promote a working cooperation among the organizations to better serve the special needs individuals, find solutions for unmet needs, and enhance the image and understanding of individuals with special needs by celebrating their talents, personality and contributions to our diverse community. Most importantly, the goal is to assure that no individual is ostracized from the community because of their disabilities.

We utilize the HCQU in a multitude of ways including information, referral, education, technical assistance, and capacity building. Just here in Butler, this current fiscal year, the HCQU has accomplished the following:

- Staff Trainings -62
- Staff Trained - 694
- IDD Trainings - 28
- People w/ IDD Trained -136

The HCQU has provided the following community wide trainings in Butler County during FY 2017/18:

- Scott Modell: Interviewing Children and Adult Victims with Disabilities.9/2017
- Mental Health First Aid: 11/9 Butler and 11/10 Cranberry
- Tara Viens: Positive Behavioral Support
- Terrence Brown: Safety in the Community
- Dr. Michael Murray: Effective Strategies for Enhancing Social Skills
- Scott Modell: Interviewing Children and Adult Victims with Disabilities 5/2018

In total, the HCQU provided 90 trainings that trained 830 people in 2017/2018.

Butler County has had 20 Technical Assistance requests completed by Milestone HCQU West in FY 2017/18 to date. Technical Assistance requests are generated when a person with ID who resides within a residential setting, with family or on their own may struggle with having a medical or behavioral need met. The HCQU reviews documentation and meets with the person and their team to gather information. The HCQU works with the person and their team to develop a plan so the person can be successful. We also in turn review the types of requests that are coming in to assess if we need to do outreach, training, or education on a larger scope to address a systemic issue. In April 2017, the HCQU started an iPad lending program. Three Butler County residents have participated in this program in which they receive an iPad to use for 30-60 days. The iPad contains communication, art and music apps. In conjunction with Butler County, the HCQU provides trainings on Mental Health First Aid. The HCQU contributes a quarterly article around risk mitigation and/or resources to our family newsletter called "The Vision".

The purpose of Independent Monitoring for Quality (IM4Q) is to improve the everyday living outcomes for individuals with intellectual disability and their families who are registered to receive services through the Office of Developmental Programs (ODP). IM4Q teams conduct personal interviews with individuals using a standardized survey in order to gather information and produce reports that enable the county and others to evaluate the effectiveness of services in helping people achieve everyday living outcomes in the areas of choice and control, employment, rights, service planning, community inclusion, relationships, and health/safety and to identify opportunities to improve services.

Here in Butler County we conduct 83 interviews. Through the interview process, County data/reports are generated. Butler County is then able to analyze collected data to influence system change and make informed choices about service offerings here in the community. This program allows the county to continue refining a system of quality services and supports in a respectful, inclusive environment that fosters competent, evidence-based practice.

Data gathered from the IM4Q process will be utilized to help develop and drive the quality management plan. Areas that score low will be reviewed to determine what can be changed or implemented to help improve satisfaction in our clients. Hypothesis will be made to determine if certain question categories affect other areas of programming. For example, is there a higher rate of Individual to Individual Abuse incidents in residential homes where individuals did not choose their roommates? Additionally, there are a high number of individuals that indicate that they wish to seek employment, but competitive employment numbers or supported employment numbers do not reflect this.

Also, as a Human Service Department as a whole, we are measuring three outcomes and the IM4Q data is used as the outcome indicators for the ID Department.

Outcome #1: People we serve are safe.

Outcome #2: People we serve have new opportunities and experiences that support their personal growth.

Outcome #3: People we serve have a good quality of life.

Lastly, ODP could partner with our county and other counties regarding the ability to manipulate the survey data. At this time, a variety of individuals are interviewed with varying supports and services. It would be beneficial to know if there are high points and low points with certain agencies, genders, age population, individuals in the community, etc. Knowing more specific answers from the individuals in the survey could assist in creating better focus areas around satisfaction.

The county will continue to meet with the SCO monthly to review individuals identified as at-risk through the quality management plan. As written in the quality management plan, individuals identified as at-risk will have a team meeting to discuss the changes in his/her life. The county will participate in trainings and regional risk management meetings to remain up-to-date on current practices and techniques. The county will provide assistance to providers that may need additional support and training. Practices will continue to be reviewed and implemented to ensure high-quality of life for all individuals.

During monthly risk management meetings, individuals meeting criteria regarding individual to individual abuse and restraints are reviewed. Individuals that meet these criteria then have team meetings organized with themselves, their families (if they choose), providers, and any other person they wish to be present. Often times, additional community members are brought in for resources, input, suggestions and guidance. The focus of the team meetings is to review what is happening in the individual's life that is causing them to be categorized as at-risk and identify positive practices that can be put in place to ensure a healthy and safe environment.

It would be beneficial for team members, stakeholders, and county representatives if there were more resources or trainings available to assist in relation to risk management activities. Often, teams feel that they have researched and tried different positive practice approaches, but new techniques and studies are always being released. Having access to new and updated materials more frequently and easily could be extremely beneficial for everyone involved in the risk management team.

Participant Directed Services (PDS):

Currently, in Butler County, we have 151 individuals that have chosen to use PDS and 208 Service Support Professionals (SSP). We only have three individuals that have chosen the VF/EM. We have found that most of our families are not interested in the VF/EM due to the amount of responsibility. During the next fiscal year we will continue to build our capacity of Support Brokers. We currently have two. We continue to struggle in assisting the families in finding a good SSP. Each semester, the Agency With Choice program speaks to the Intro to Social Work class at Butler Community College and the Recreation and Therapy class at Slippery Rock University about working as an SSP while in school. They also try to recruit through a number of job fairs, etc. We have seen a growth from a pool of approximately 130 SSP last year to 208 at this present time, which is wonderful!

We have also seen over a 4% increase in individuals and families selecting PDS this past fiscal year from last.

The Agency With Choice (AWC) provider, Alliance for Non Profit Resources (ANR,) and the county staff meet on a monthly basis. At one of the meetings we discussed participating with the AWC staff in doing the SSP and managing employer's annual training. This gave the county the opportunity to discuss the proposed waiver renewal and the changes to the participant directed services. The trainings were conducted in the month of April. This practice will now continue annually and will be utilized to communicate system changes.

Community for All:

If we have individuals and/or families that are interested in lesser restrictive environments we will assist them in securing potential funding, while assessing potential natural supports and other resources to transition them back into the community.

C. HOMELESS ASSISTANCE SERVICES

Butler County has a strong continuum of services for individuals and families within the County who are homeless or facing eviction. This continuum includes outreach and engagement, coordinated entry, homeless prevention services, emergency shelter, transitional housing, bridge housing, rapid rehousing, permanent supportive housing, and supported housing. The Butler County Local Housing Options Team (LHOT), which is led by Butler County Human Services, is a collaborative committee of housing and homeless providers, treatment providers, support service providers, and partners from the private sector that is charged with general oversight of the homeless continuum of care to ensure that needs are being met, services are being delivered in a coordinated and collaborative manner, and gaps in services are addressed. Representatives from Butler County Human Services also hold leadership roles in the Pennsylvania Western Region Continuum of Care and the Southwest Regional Homeless Advisory Board.

Through Block Grant public hearings and work session planning meetings, housing has been identified as one of the top priorities in our community. Safe, decent, affordable housing is a crucial component in assisting families and individuals not only in obtaining employment and gaining self-sufficiency, but in being successful in treatment and recovery.

As a result of the identification of housing as a priority through various planning efforts, much attention has been given to this area of need over the past few years, with many achievements and improvements made during that time. For example, Butler County Human Services was able to create and hire for the position of Community Housing Coordinator, which has in turn provided us with the necessary capacity to seek and obtain additional resources for housing and homeless services. This position is funded through the Block Grant and is responsible for leading the process of fully assessing the housing needs of the various populations served by Human Services on a system-wide level, identifying gaps and barriers relating to housing for our target populations, and forging private/public partnerships to address these needs, including

building relationships with private landlords and developers. This position is responsible for coordinating the efforts of various housing and homeless services and providers within our community, both those who receive funding through our department and those who do not, in order to ensure a continuum of supports and services that meet the housing needs of the populations served in categorical county human services. The overall goal of this position is to increase availability and opportunities for safe, decent, affordable permanent housing for our target populations in order to support them in reaching the greatest level of self-sufficiency possible.

Another major improvement in our system is our shift to focus more on Rapid Rehousing services, especially for families, recognizing that the sooner we work with people to get them stably and permanently housed, the sooner they are able to leave the crisis situation they have been in and begin to focus on accessing the services and supports that can help them reach the greatest level of self-sufficiency possible. This change in our system has been strongly supported by the award of Emergency Solutions Grant funds, which we use to pay for this service within our continuum of care. Beginning in fiscal year 15-16 and continuing into 16-17, we have been focusing on building a stronger connection between the homeless service system and the child welfare system, recognizing that many families involved with Children and Youth Services are struggling to find safe, affordable housing. These families have been, and will continue to be, prioritized for services and supports from the homeless continuum.

Butler County Human Services utilizes funds in this category to provide the following programs to assist individuals and families who are homeless and near homeless: Bridge Housing, Case Management, Rental Assistance, and Other Housing Supports. All programs are subcontracted to local providers of services.

Bridge Housing Program:

The Bridge Housing Program is subcontracted to two community providers, Catholic Charities and Victim Outreach Intervention Center (VOICe). Catholic Charities utilizes the funds to lease a scattered site apartment unit that is used primarily for literally homeless families with children under 18 years of age. VOICe's bridge housing program serves victims of domestic violence through a rental subsidy. Most of the people served in these bridge housing programs are referred from emergency shelter, thus providing for a "continuum of care" for individuals and families served, allowing them to move from a shelter living environment to a more permanent and stable setting while focusing on obtaining resources and supports necessary to reach their goals in terms of safety, wellness, recovery, self-sufficiency, education, and employment.

The Bridge Housing intake is set up to ensure potential participants meet the general criteria of homelessness or near homelessness. Client eligibility is determined and based on the United States Department of Health and Human Services current Poverty Guidelines. Bridge Housing staff provide case management and on-going support and counseling services to encourage families to work towards achieving their service plan goals. Program staff provides referral information to families in the areas of tangible needs (i.e., public assistance, WIC,

unemployment, energy assistance) and intangible needs (i.e., counseling, parenting skills, career assessment and development, training, etc.). Once families are near completion of the program and their service plan goals and objectives, a transition plan is developed to ensure that the transition to permanency is successful and that the re-establishment of the support system, both formal and informal, is secure.

While participating in the Bridge Housing Program, the participant's progress is charted through the service plan, which is based on their own personal needs and desires. The service plan defines the participant's goals and is broken down into short-term, long-term and ongoing goals. Standard goals are in the areas of education, employment, career exploration, and personal achievement. The key to consistent progress in the Bridge Housing Program is the use of attainable goals, thus promoting empowerment and self-esteem.

The major gap we face in terms of successfully delivering the Bridge Housing program is the lack of safe and decent, affordable housing available in the community. Increasing access to such housing is a primary goal of Butler County Human Services and these efforts will benefit many people in our service system, including Bridge Housing participants.

The County evaluates the efficacy of the Bridge Housing program by reviewing case files to determine the percentage of Bridge Housing participants that are able to secure independent, permanent housing and successfully exit the Bridge Housing program.

Case Management:

Case Management services are provided by Victim Outreach Intervention Center (VOICE), Lighthouse Foundation, and Catholic Charities. The Case Management program focuses on ending the crisis of housing instability for families and individuals by providing participants with the support necessary to create individual service plans with attainable goals and connecting with the services and resources they need in order to progress toward those goals. For all organizations, efficacy is evaluated by reviewing case files and reports submitted by the program organizations to assess whether or not program participants are attaining and maintaining stable housing and reaching the goals they have identified within their service plans.

Victim Outreach Intervention Center (VOICE)- Funds are utilized to provide case management services to victims of domestic violence who are involved with their permanent supportive housing program. VOICE offers outreach and in-home supportive services that include assisting survivors in establishing external support systems, connecting with and participating in mental health and substance abuse services, building connections with other support services including peer support, and increasing life-skills. Short and long term advocacy/goal plans and safety planning are a part of the services as well.

The Lighthouse Foundation- Funds are utilized to provide case management services to young men and women (ages 18 to 29) who are participating in the organizations' transitional housing programs that target these groups. In FY 17-18, additional funds will

be provided to the Lighthouse for case management services targeting another of their transitional housing programs, this one for homeless families. The Lighthouse focuses intensively on working with individuals and families to reach a greater level of self-sufficiency so they are prepared to move on to independent, permanent housing and are in a position to successfully maintain their housing in the future. As such, there is a strong emphasis on education and employment within this program.

Catholic Charities- Funds are utilized to provide initial assessment and case management services to individuals and families while they are waiting to be connecting to a homeless support program. Catholic Charities was selected as our Central Intake provider because of their status as the primary contact for people seeking homeless services. By accepting the role of Central Intake, all people in Butler County who are in need of homeless services are directed to contact Catholic Charities (with exception of victims of domestic violence who receive the coordinated entry assessment through VOICE), either by phone or in person. In 2015, Butler County Human Services and Catholic Charities then began working with the rest of the Continuum of Care to develop the regional coordinated entry process and merge our local efforts in to the overall plan for the continuum.

The Central Intake Unit is responsible for:

- Meeting with individuals and families who are homeless or at-risk of homeless, by walk-in and appointments;
- Completing a general screening for the at-risk population to identify alternative housing or resources;
- Completing the comprehensive assessment tool (developed and approved by the Western PA Continuum of Care) for the literally homeless population and also for the at-risk population for whom no other options were identified through the general screening;
- Determining eligibility for various homeless/housing programs;
- Referring to appropriate homeless/housing programs, as well as other supportive services and resources;
- Providing support in accessing basic needs, such as food, transportation, etc., as available; and,
- Providing ongoing Case Management services until the person/family is connected with another program.

The County measures efficacy for this program by reviewing case files and HMIS-generated reports to determine how quickly individuals and families are being connected with the services and resources necessary to resolve their homeless situation and attain permanent housing.

Rental Assistance (with Case Management):

Rental Assistance services are provided through a subcontract with Catholic Charities of the Diocese of Pittsburgh, Butler Office, and is a component of their overall housing program that includes emergency shelter and case management. To be eligible for the Rental Assistance Program, individuals/families must be a resident of Butler County for 30 days, homeless or near

homeless, have a landlord willing to rent to them, have sufficient income to continue future rent payments, and meet income guidelines (125 percent of poverty). Participants are responsible for contributing towards rental costs and the dollar amount is based on the person's ability to contribute. Rental Assistance staff work directly with landlords to obtain verification of a rental agreement and the landlord's willingness to rent to the individual/family.

HAP guidelines permit payments of up to \$1000 for rental assistance for adult households or \$1500 for families with children. In Butler County, individuals/families may receive financial assistance once in a 12 month period but not to exceed the maximum dollar amount in the 24 month clock of eligibility. The Rental Assistance Program provides for housing costs consisting of overdue rent payments, including trailer or lot rent, mortgage assistance, and utility assistance. Exceptions can be made, e.g., eviction will result in children being placed in foster care. When applicable, rental assistance staff collaborate with the County Assistance Office and the local Housing Authority office to address client housing needs.

The Rental Assistance intake process is designed to ensure potential participants meet the general criteria for rental assistance and to develop a comprehensive service plan that addresses the issues that have led to the person/family's housing crisis. The plan, monitored by Rental Assistance Case Management staff, identifies goals established by the participant that will help them reach a greater level of independence and self-sufficiency. Participants are then assisted through case management to connect with various resources and services in the community that will aid them in reaching their identified goals, as well as allow them to assume and/or resume their responsibility of providing for housing costs. These include, but certainly are not limited to, mainstream benefits, treatment services, child care, education, employment, life skills training, budgeting, etc. The Rental Assistance Program outcomes are assessed through follow-up services provided by the case manager. These services monitor the housing stability of participants within 30 days after receiving rental assistance and determine if there are any other services that the participants could be referred to for additional support and assistance.

The County evaluates the efficacy of the rental assistance program by reviewing case files and reports submitted by the provider organization to determine the percentage of households served in this program whose housing situation is stabilized, thus either avoiding a homeless situation or exiting homelessness as quickly as possible.

Emergency Shelter Program:

The Emergency Shelter Program is designed to provide shelter to individuals/families that are in a housing crisis situation, in immediate danger of becoming homeless, or have no permanent legal residence of their own. Funding in this category is coordinated with other sources such as CSBG, The Emergency Food and Shelter Program, and The United Way to provide emergency shelter and case management services in Butler County. The County evaluates efficacy of emergency shelter programs by reviewing case files and reports to determine if shelter was provided quickly, thus ensuring individuals and families are safe, and if necessary supports were provided while in shelter to connect the individual or family to a more permanent housing situation as rapidly as possible.

Emergency Shelter services will be provided through subcontracts with three non-profit providers:

VOICe- VOICe provides emergency services to victims of domestic violence at a mass shelter facility at a per diem rate. CSBG funds are used for counseling/advocacy and case management services for shelter residents.

The Lighthouse Foundation – The Lighthouse Foundation provides safe, supportive, affordable living space in an apartment type setting for homeless youth age 18-29. The Lighthouse assists the youth in achieving financial and personal independence while working on educational and vocational goals, pursuing employment, and developing independent living skills. Youth will be provided shelter at a per diem rate, not to exceed 60 days with funding provided through HAP. CSBG funds are utilized to provide the night time staffing. The Lighthouse also receives an annual allocation from the Local Board of The Emergency Food and Shelter Program to apply towards per diem costs.

Catholic Charities - Homeless and near homeless persons and families in crisis situations will be provided short-term emergency lodging in Safe Harbor, our homeless shelter facility, for a period of 30 days. Vouchers for local hotels/motels are also issued for one to three days, or longer if necessary, when Safe Harbor is over capacity. Catholic Charities coordinates the HAP funds with The Emergency Food and Shelter Program, Community Service Block Grant for homeless case management and supportive services, and with the local United Way to provide emergency shelter assistance. In addition, funds that have been redirected from HSDF are used to support the Resident Manager position of Safe Harbor, which is essential in ensuring that program participants are supported during hours that case management and treatment services are not available.

Other Housing Supports-Apartment Inspections:

Butler County Human Services is the recipient of three permanent supportive housing grants from the US Department of Housing and Urban Development. One requirement for these grants is that a housing quality inspection be conducted on all apartments that are leased with the funds, both at the initiation of the lease and then annually. We contract with the Nonprofit Development Corporation to conduct these inspections, as well as follow-up with reinspections of any necessary repairs identified through the initial examination.

Homeless Management Information Systems:

Currently, all programs that receive HEARTH, ESG, and PATH funds, except for those targeting victims of domestic violence, are entering data into HMIS. Also, everybody served by the Central Intake Unit is entered in HMIS as the assessment tool is available through this system. We continue to work towards full HMIS participation from all county funded homeless programs, including all of HAP funded services. We expect to have all HAP services fully participating in HMIS by the end of 2019.

D. SUBSTANCE USE DISORDER SERVICES

The Butler County Drug and Alcohol Program, designated as the Single County Authority (SCA), is responsible to ensure the provision of alcohol, tobacco and other drug abuse prevention, intervention, treatment, recovery support and case management services to Butler County residents. The services provided incorporate all funding sources available to the SCA including state and federal base allocations, county funds, Health Choices and reinvestment funding, and any state and/or federal grant funds made available.

The SCA works closely with many community agencies and providers to offer numerous and varied prevention programs for all ages and populations and across multiple arenas. These prevention programs have performance based standards which are focused on reducing identified community risk factors associated with substance abuse. Risk factors are reduced through increasing the community's awareness, knowledge, and skills, as well as through instilling the positive attitudes and behaviors necessary to develop healthy lifestyles and communities. Student Assistance Program (SAP) services, including pre-screenings, core team meeting participation, consultations, and parent meetings, are also provided to elementary and secondary schools within the county.

Community intervention programs supported through the SCA work directly with individuals and groups already impacted, either directly or indirectly, by substance abuse and addiction. These programs vary from family intervention programs to the ongoing drug and alcohol awareness/education programs provided in the county jail.

The SCA is responsible to ensure a comprehensive, balanced, and accessible continuum of drug and alcohol treatment services is available to our residents. The SCA provides screenings, level of care assessments, and referrals to the most appropriate treatment services, if applicable. Referrals can range from outpatient services to residential rehabilitation treatment. This office subcontracts with over forty (40) different treatment facilities to ensure that a comprehensive continuum of drug and alcohol treatment services is available to meet the diverse needs of county residents. Treatment services are available to all individuals in need, including adolescents, transition age youth, adults, individuals with co-occurring psychiatric and substance use disorders, veterans, individuals involved with the criminal justice system, and women with children.

The SCA does not have any waiting list issues with respect to levels of care including outpatient, intensive outpatient, and partial hospitalization treatment. At various times, we have encountered capacity issues when referring individuals to non-hospital detoxification, non-hospital residential, and halfway house treatment services. At times, individuals have had to wait anywhere from one day up to one week to access the higher, more intensive treatment services. The capacity and wait times for these levels of care often fluctuate from one day to the next. As a result, identifying specific wait times and/or wait lists is not feasible.

Please provide the following information:

1. Waiting List Information:

	# of Individuals	Wait Time (days)**
Detoxification Services	2	1-2 days
Non-Hospital Rehab Services	0	0
Medication Assisted Treatment	0	0
Halfway House Services	0	0
Partial Hospitalization	0	0
Outpatient	0	0

Over the past several months, the primary reason for detoxification wait time was individual choice rather than an inability to find and secure a detoxification bed.

2. Overdose Survivors' Data:

In order to ensure that an overdose survivor is offered a 24/7 direct referral from the Emergency Department (ED) to treatment, Butler SCA utilizes the following three (3) models:

- SCA Agency Model: Butler SCA case management unit will provide level of care assessment services on-site at our local hospital Monday through Friday, 8:30 am- 4:30 pm. These services are provided on the behavioral health units and will also be provided at the ED, if requested.
- Direct Referral to Treatment by Hospital Staff Model: This model will be used for direct referrals to treatment during weekends, holidays, or after hours. The Emergency Department (ED) case managers assist individuals who do not meet criteria for 4A admission by making a direct referral to Turning Point for detoxification services. Turning Point, located in Franklin, PA., provides 24/7 transportation from the ED to the facility. Turning Point is responsible for notifying our office when an individual has been directly referred from the ED and admitted into the facility.
- 24/7 D&A Case Coordination Services Model: Case coordination services are made available 24/7 to receive warm hand-off's from representatives of local law enforcement, adult and juvenile probation, ambulance and emergency room staff, mental health and crisis providers, etc., of individuals in need of support, engagement, linkages to community resources, D&A level of care assessments, and treatment services.

# of Overdose Survivors	# Referred to Treatment	# Refused Treatment	# of Deaths from Overdoses
30	14	16	2017- 92

3. Levels of Care (LOC):

LOC	# of Providers	# of Providers Located In-County	Special Population Services**
Inpatient Hospital Detox	1	1	I.D.U., Co-occurring MH issues
Inpatient Hospital Rehab	1	1	I.D.U., Co-occurring MH issues
Inpatient Non-Hospital Detox	16	0	I.D.U., adolescent programs, pregnant women
Inpatient Non-Hospital Rehab	30	1	I.D.U., adolescent programs, pregnant women, women with children, co-occurring MH issues,
Partial Hospitalization	9	1	I.D.U., adolescent programs, pregnant women, women with children, co-occurring MH issues,
Intensive Outpatient	6	3	I.D.U., adolescent programs, pregnant women, co-occurring MH issues,
Outpatient	6	3	I.D.U., adolescent programs, pregnant women, co-occurring MH issues,
Halfway House	16	1	I.D.U., adolescent programs, pregnant women, women with children, co-occurring MH issues,

4. Treatment Services Needed in County:

As a result of the opioid crisis impacting Butler County, along with every county across the commonwealth, Butler SCA identified the need to increase the availability of non-hospital rehabilitation bed capacity for adult females, as well as the need for non-hospital detoxification and rehabilitation services to serve adults within the county. Butler SCA worked with an existing licensed D&A provider to develop a new sixteen (16) bed facility for women on their current non-hospital rehabilitation campus. A reinvestment plan was developed and implemented in order to assist the provider in covering a portion of the initial architectural and engineering costs for the development of this facility.

Butler SCA also worked with another existing licensed D&A provider to develop a new non-hospital detoxification and rehabilitation facility within Butler County. It is our belief that

developing these levels of care will not only enhance the continuum of care for substance use disorder treatment in Butler County, but also ensure that residents can continue to benefit from local support systems and resources close to their homes while developing and maintaining a recovery lifestyle. A reinvestment plan was developed and implemented in order to cover a small portion of construction, build-out, and renovation costs for the development of this thirty-two (32) bed facility in northern Butler County.

5. Access to and Use of Narcan in County:

Butler SCA has continued to provide community based trainings at least two times per year since 2015. In 2016, Butler SCA worked with the Butler County Commissioners in developing a Naloxone Policy for county employees. A standing order was secured and naloxone was purchased through the SCA. Butler SCA also provided funding for the development and implementation of the online training for all employees.

In 2017, Butler SCA secured a standing order and made a bulk purchase of naloxone (540 kits) for use/distribution to in-county licensed D&A treatment providers, recovery houses, and community-based programs in order to ensure that individuals, as well as loved ones/family, had access to Narcan. All of the above entities were required to complete training prior to receiving the kits.

In order to continue to ensure that individuals have access to naloxone, Butler SCA recently made another bulk purchase of naloxone (672 kits) for use/distribution to the above mentioned entities.

6. ASAM Training:

	# of Professionals to be Trained	# of Professionals Already Trained
SCA	0	7
Provider Network	46	40

Southwest Behavioral Health Management Inc. and Northwest Behavioral Health Partnership Inc., in cooperation with Value Behavioral Health of PA, initiated a quality improvement process through the implementation of the ASAM criteria. This has been offered to substance use disorder treatment and case management providers who are geographically located in Butler, Armstrong, Indiana, Crawford, Lawrence, Mercer, Venango, Washington and Westmoreland Counties. The timeline for completion of the trainings is December 2017- July 2018.

As of the beginning of April 2018, a total of 171 individuals within the nine counties listed above received ASAM Criteria Skill Building training. An additional 520 individuals will be trained over the course of the next several months. Also, a total of 53 Executive Directors and Program CEO's received a one day ASAM Criteria Overview training.

E. HUMAN SERVICES AND SUPPORTS/HUMAN SERVICES DEVELOPMENT FUND

Butler County aims to utilize funds in this category to support programs and initiatives that address cross-system needs, including those identified through public hearings held in preparation for the Block Grant plan.

Adult Services

Program Name: Case Management, Victim Outreach Intervention Center

Description of Services: Case Management services are provided to victims of domestic violence for the purpose of helping the program participants identify their goals, create a plan to reach those goals, and take the necessary steps to progress toward those goals.

Service Category: Service Planning/Case Management - A series of coordinative staff activities to determine with the client what services are needed and to coordinate their timely provision by the provider and other resources in the community.

Program Name: Adult Life Skills Program, Community Care Connections

Description of Services: This program provides weekly life skills training opportunities to small groups of adults with various disabilities. Life skills training can include, but is not limited to, personal safety, communication, food preparation, physical fitness, use of public transportation, money management, and self-advocacy. The training is designed to help the individuals develop new skills as well as maintain skills they learned in school or at prior program sessions.

Service Category: Life Skills Education - Provides to persons the practical education and training in skills needed to perform safely the activities of daily living. The term does not include job readiness training, instruction in a language, or remedial education.

Generic Services

Program Name: Homemaker Chore Program, Community Care Connections

Description of Services: This program assists adults with disabilities with basic home making tasks so they may remain in their homes and avoid institutional placement. Services include instructional care if the person is functionally capable but lacks the knowledge and home help and non-medical personal care if the individual is functionally unable to perform life-essential tasks of daily living. This program is categorized as a Generic Service because, though the services are primarily delivered to the adult population (target population of adult services), regardless of the type of disability they have, the program can also serve people from the aging sector in order to allow them to

continue to serve a program participant past their 60th birthday to ensure continuity of care and a smooth transition to services within the aging system.

Specifically, services provided may include, but are not limited to:

- Helping program participants identify which homemaking tasks (such as cleaning, cooking, grocery shopping, laundry, organization and storage of items, etc.) should be performed daily, weekly, and monthly in order to maintain a clean, functional and safe home;
- Helping program participants identify which of those essential homemaking tasks they can safely do on their own, perhaps with support, and which tasks will need to be performed by others, including the Homemaker Service Provider.

Service Category: Homemaker - Activities provided in the person's own home by a trained, supervised homemaker if there is no family member or other responsible person available and willing to provide the services, or relief for the regular caretaker.

Please indicate which client populations will be served (must select at least **two**):

Adult Aging CYS SUD MH ID HAP

Specialized Services:

Program Name: Family Group Decision Making (FGDM), Center for Community Resources

Description of Services: FGDM is a voluntary process which recognizes that the family itself is the best judge of how to meet its members' needs. FGDM offers families the opportunity to join together with individuals who they identify as being important in their lives, with the goal of developing a plan to resolve identified concerns. All families who choose to enter into FGDM are guided by a Coordinator who will ensure that everyone involved is prepared and understands the guidelines for success throughout the process. This service is available to any person/family in Butler County who is interested in participating, regardless of what system(s) they may be involved with.

Program Name: Representative Payee Program, Mental Health Association

Description of Services: Assistance is provided in bill paying and financial accountability to people who need help with organizing and disbursing their personal finances. The program is offered to people who are unable to manage a financial system, yet wish to remain independent in the community. These funds are specifically for people who do not meet the criteria for this service under the Mental Health or Intellectual Disabilities systems but are in need of the support, especially those whose receipt of SSI benefits is contingent on them having a representative payee.

Program Name: Prevention, Victim Outreach Intervention Center

Description of Services: Funds will be provided to Victim Outreach Intervention Center (VOICe) to enhance their efforts toward prevention of domestic violence and child abuse. VOICe will be partnering with Children and Youth Services, as well as the Butler County Prevention Council, to develop strategies for implementation in our community that aim to prevent child abuse.

Program Name: Drop-In Child Care, Butler County Children's Center

Description of Services: We are contracting with a local child care provider, who has agreements with additional child care providers, so that child care can be made available on an as-needed basis for parents accessing employment/training, mental health and/or drug and alcohol treatment, medical care, or attending appointments with organizations such as Career Link, County Assistance Office, Probation, etc. or any other community or human services/resources. Referrals for this service will come from various community organizations. The goal of this service is to further eliminate barriers faced by families when trying to access the services and resources necessary to improve their current life situation.

Interagency Coordination:

The focus of support in this category is on enhancing collaborative partnerships both within the human service system and between the private sector and public organizations in order to design overall solutions to community problems and to improve the effectiveness of categorical county human services.

Funding in this category will be used for the following purposes:

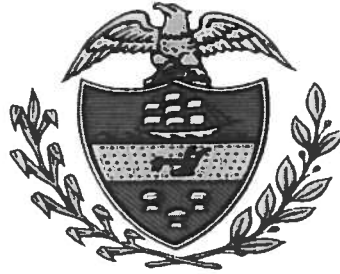
- Salary and benefits for the Human Services' Director of Service Integration and Quality Management whose role is to enhance coordination among agencies, including contracted providers, internal programs and others in the community, with a focus on building partnerships with other sectors. Efforts include cross-systems trainings, coordination of Planning Team meetings, coordination of internal cross-systems team meetings, program development and enhancement, and participation/leadership in various community collaboratives and other efforts relating to interagency coordination.
- Salary and benefits for the Human Services' Community Housing Coordinator whose role it is to assess the housing needs of the various populations served by Human Services on a system-wide level, identifying gaps and barriers relating to housing for our target populations, and forging private/public partnerships to address these needs. This position is responsible for coordinating the efforts of various housing and homeless services and providers within our community, both those who receive funding through our department and those who do not, in order to ensure a continuum of supports and services that meet the housing needs of the populations served in categorical county human services.

- Operation of various community collaboratives, including the Butler Collaborative for Families, Butler County Prevention Council, Early Care and Education Council, Local Housing Options Team, Suicide Prevention Task Force, and Trauma-Informed Care Council, which Butler County views as the cornerstone to its success in building strong partnerships among social service agencies in the community, ultimately resulting in better outcomes for the individuals and families we serve. Funds are primarily used to pay a portion of the salary of the various group coordinators, as well as to support activities of the groups, such as trainings, program enhancement and community outreach.
- Portion of the salary and other costs (such as travel and outreach) associated with the following community mobilizer positions, all of whom are responsible for building public/private partnerships to enhance the current service system:
 - Volunteer Mobilizer acts as a liaison between agencies in need of volunteers to enhance the services they provide and community members who are interested in assisting human service organizations.
 - Employment Coordinator whose role it is to enhance employment supports within the community by improving communication and collaboration among the various agencies who provide employment services and also by enhancing partnerships with employers throughout the County.
 - Karns City Communities That Care Coordinator who is responsible for working with stakeholders within the Karns City area to assess risk and protective factors that exist for the families and youth that reside there and mobilize the community to identify and implement programs, activities and services that will decrease the risk factors and increase the protective factors.
- A contract with the Alliance for Non-Profit Resources will be created to assist the Human Services staff, as well as other human service agencies, with special projects relating to interagency coordination and collaboration as needed, which may include quality assurance efforts, interagency training, and integrated planning and program development.

PART V: BUDGET

The complete proposed block grant budget, with the estimated number of people to be served in each program, is included as an attachment to this plan (see Attachment K – Proposed Budget and Service Recipients).

PUBLIC HEARING



Butler County Human Services

A public hearing will be held to prepare for the submission of the Fiscal Year 2018-2019

Human Services Block Grant Plan

Date: March 19, 2018

Time: 10:00am

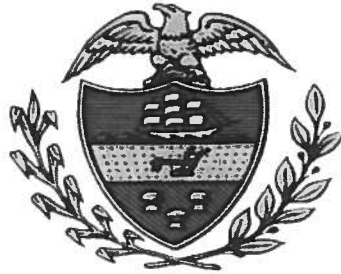
Location: Butler County Government Center
Public Meeting Room
124 W. Diamond St. Butler, 16001

The purpose of the public hearing is to discuss and gather input on needs and priorities within the human service system and to provide an opportunity for testimony from stakeholders, especially individuals and families utilizing services. This is the first of two public hearings that will be held in preparation for the plan. The second will be announced at a later date.

Comments can also be submitted by mail or email at:
Butler County Human Services
PO Box 1208
Butler, PA 16003
bcmhmr@co.butler.pa.us

If you are in need of accommodations in order to participate in the public hearings, please do not hesitate to contact Butler County Human Services at (724) 284-5114.

PUBLIC HEARING



Butler County Human Services

A public hearing will be held to prepare for the submission of the Fiscal Year 2018-2019

Human Services Block Grant Plan

Date: May 7, 2018

Time: 4:00pm

Location: Butler Area Public Library

218 N. McKean St. Butler, 16001

The purpose of the public hearing is to discuss and gather input on needs and priorities within the human service system and to provide an opportunity for testimony from stakeholders, especially individuals and families utilizing services. This is the final public hearing being held in preparation for the plan.

Comments can also be submitted by mail or email at:

Butler County Human Services

PO Box 1208

Butler, PA 16003

bcmhmr@co.butler.pa.us

If you are in need of accommodations in order to participate in the public hearings, please do not hesitate to contact Butler County Human Services at (724) 284-5114.

BUTLER EAGLE

March 8, 2018

PUBLIC HEARING
Butler County
2018-2019
HUMAN SERVICES
BLOCK GRANT PLAN
Public Hearing will be held on March 19, 2018 at 10:00 A.M. at the Butler County Government Center Public Meeting Room, 124 W. Diamond Street, Butler. The purpose is to discuss and gather input on needs and priorities within the human service system and to provide opportunity for testimony from stakeholders, especially individuals and families utilizing services. For further info or to arrange accommodations contact Butler Co. Human Services at 724-284-5114.

BUTLER EAGLE

April 23, 2018

1 LEGAL NOTICES

PUBLIC HEARING
Butler County
2018-2019

**HUMAN SERVICES
BLOCK GRANT PLAN**

Public Hearing will be held on May 7, 2018 at 4:00 P.M. at the Butler Area Public Library, 218 N. McKean St., Butler. The purpose is to discuss and gather input on needs and priorities within the human service system and to provide opportunity for testimony from stakeholders, especially individuals and families utilizing services. This is the final public hearing being held in preparation for the plan. In addition, Butler County Area Agency on Aging will be presenting an overview of their 2017-2018 budget. For further info or to arrange accommodations contact Butler Co. Human Services at 724-284-5114.

Attachment F

**Butler County Human Services
2017-2018 Block Grant Plan
Public Hearing #1
Date: March 19, 2018
Time: 10:00 a.m.**

**Location: Butler County Government Center, Public Meeting Room,
124 W. Diamond Street, Butler, PA 16001**

A public hearing was held for the Butler County Human Services Block Grant Plan on March 19, 2018 at 10:00 a.m. in the Public Meeting Room of the Butler County Government Center, 124 W. Diamond Street, Butler, PA. Fifty-four people attended.

Presenters:

Ms. Joyce Ainsworth, Human Services Director
Ms. Amanda Feltenberger, Director of Integrated Services

Ms. Feltenberger welcomed everyone, introduced staff and thanked everyone for attending.

Ms. Ainsworth gave an Overview of the Human Services Block Grant and its seven year history. She reviewed the chart showing the “Current Funding of Categorical Programs and Their Share of Funds Which Collectively Comprise the Block Grant”. She also reviewed and explained the chart of “Comparison of Allocation and Actual Expenditures”.

Ms. Feltenberger reviewed the new Mission Statement of BCCHS:

The mission of Butler County Human Services is to plan, implement, and monitor a service system that focuses on safety first, as well as personal growth and quality of life for our target populations.

and the target populations that we serve include:

- *Older adults*
- *People who are homeless*
- *Children and their families experiencing abuse and neglect*
- *People with substance use disorders*
- *People with mental illness*
- *People with developmental delays.*

Ms. Feltenberger reviewed Butler County Human Services’ Expected Outcomes:
People we serve:

- *are safe.*
- *have new opportunities and experiences that support their personal growth.*
- *have a good quality of life.*

Ms. Feltenberger explained that, though this public meeting is focused on needs and priorities for the Block Grant, we are an integrated model and we are constantly examining needs within the system in conjunction with the various funding streams we receive.

Ms. Feltenberger then posed the question “What is needed to ensure that the people served by the human service system: Are safe? Have new opportunities and experiences that support their personal growth? Have a good quality of life?”

Public comments and discussion included the following:

1. People we serve are safe:
 - a. Need for Mobile Meds program to be reopened.
 - b. The community needs more options of safe, clean affordable housing.
 - i. There are a lot of substandard apartments, especially in the city.
 - ii. Discussion about the bed bug infestation and how that is impacting people’s well-being.
 - iii. Need to hold landlords accountable for their apartments.
 - iv. Discussion about the idea of a roommate matching program in order to share expenses and make good housing more affordable.
 - c. Need more focus on drug and alcohol service engagement, advocacy, and more funding for support services.
 - i. Treatment readiness/education model.
 - ii. Need family and child supports.
 - d. Need better coordination of D&A treatment services so people can access when they are ready.
 - i. Database of available beds.
 - ii. Focus on stabilization and accessibility for people who are Tx ready.
 - iii. Need to continue to promote D&A Case Coordination being offered through CCR.
 - iv. There is a window of opportunity in terms of people seeking treatment and nobody should ever get an answering machine when they are reaching out for help.
 - v. Need stronger partnerships among D&A Tx providers.
 - e. Need for co-occurring treatment for adults with addiction and ADHD.
2. People we serve have new opportunities and experiences that support their personal growth:
 - a. More recreation opportunities. Safe places to hang out. Maybe someplace using the clubhouse model.
3. People we serve have a good quality of life:
 - a. Transportation issues, especially focusing on transportation used to get to treatment and support services and the amount of time that people have to wait and/or ride on the bus.
 - i. Suggestion made to work to expand Uber/Lyft use/availability in the County.
 - ii. We will provide information to the attendees about how/where they should advocate for changes to existing regulations.
 - b. Discussion about the connection between mental well-being and nutrition and exercise.

- i. Closure of the only grocery store in town is impacting people's ability to access food during the month.
- ii. People don't have transportation to access/use WIC.
- iii. Angel Food Ministries used to operate in Butler County. We will look in to this to find out what happened and if this option could be brought back to the area.
- iv. Should focus on nutrition and exercise/physical activity as part of treatment services, especially in inpatient settings.
- v. Discussion about the need to focus on disease management when treating mental illness and addiction- coordination of care, nutrition education.
- vi. Dental care and oral health are strongly connected to overall health and many of the people we serve don't access preventative care or treatment when needed for a variety of reasons.
- vii. Suggestion made that perhaps the Volunteer Coordinator to help find volunteers that would be willing to lead exercise programs at various treatment providers, if they are interested in holding them at their location.
- viii. Lighthouse Foundation was incorporating nutrition education and food preparation information in to their food bank program. We should reach out to them to see how that is going.
- ix. Suggestion made to have a database/networking between food banks.

Ms. Feltenberger thanked everyone for attending and announced that additional comments can be mailed/emailed or you can call:

Butler County Human Services, PO Box 1208, Butler, PA 16003
bcmhmr@co.butler.pa.us
(724) 284-5114

Ms. Feltenberger explained that Butler County Human Services is in constant planning mode, so comments and suggestions can be made at any time.

Ms. Feltenberger also announced the next public hearing date has not yet been determined.

The meeting was adjourned at 11:25 a.m.

**Butler County Human Services
2018-2019 Block Grant Plan
Public Hearing #2
Date: May 7, 2018
Time: 4:00 p.m.**

Location: Butler Area Public Library 218 N. McKean Street, Butler, PA

The second public hearing for the Butler County Human Services Block Grant Plan was held on May 7th, 2018 at 4:00 p.m. at the Butler Area Public Library, 218 N McKean Street Butler, PA. Fourteen people attended.

Presenters:

Ms. Amanda Feltenberger, Director of Service Integration and Quality Management
Ms. Beth Herold, Director of Area Agency on Aging
Ms. Billie Joe Edwards, Fiscal Operations Officer

Ms. Feltenberger welcomed everyone, thanked them for attending and asked for introductions. She explained the importance of the public hearings; they are required by law and help us to gather feedback from community stakeholders.

Ms. Edwards gave a brief overview of the Area Agency on Aging Block Grant, which is not part of the Human Services Block Grant. Through 'Title 19' Medicaid Assistance, Aging obtained an additional \$97,000 for their budget.

Ms. Feltenberger then gave an Overview of the Human Services Block Grant and its history. Butler County has participated in the Block Grant since it began in FY 12/13. The Grant accounts for 24% of Butler County Human Services' base budget.

Ms. Feltenberger reviewed two charts showing the "Current Funding of Categorical Programs and Their Share of Funds Which Collectively Comprise the Block Grant", and a chart of "Comparison of Allocation, Minimum Required Expenditures and Actual Expenditures". She explained how the Block Grant has benefited Butler County; we are able to move resources where they are needed most with great flexibility.

Ms. Feltenberger reviewed the new Mission Statement of BCHS:

The mission of Butler County Human Services is to plan, implement, and monitor a service system that focuses on safety first, as well as personal growth and quality of life for our target populations.

and the target populations that we serve include:

- *Older adults*
- *People who are homeless*
- *Children and their families experiencing abuse and neglect*
- *People with substance use disorders*
- *People with mental illness*
- *People with developmental delays.*

Ms. Feltenberger reviewed Butler County Human Services' Expected Outcomes:
People we serve:

- *are safe.*
- *have new opportunities and experiences that support their personal growth.*
- *have a good quality of life.*

Ms. Feltenberger explained that, though this public meeting is focused on needs and priorities for the Block Grant, we are an integrated model and we are constantly examining needs within the system in conjunction with the various funding streams we receive.

Ms. Feltenberger then posed the question "What is needed to ensure that the people served by the human service system: Are safe? Have new opportunities and experiences that support their personal growth? Have a good quality of life?"

Public comments and discussion included the following:

1. People we serve are safe:
 - a. Access to decent and affordable housing options
 - b. Support once somebody obtains housing
 - c. Protection for individuals who are manipulated/predatory situations that occur once they move into an apartment
 - d. Safety net re: community overdose response
2. People we serve have new opportunities and experiences that support their personal growth including:
 - a. Employment and employment training
 - b. Life skills training
 - c. ADA educational training
 - d. Hands-on training supports and tools
 - e. Social smarts group (currently service veterans only)
 - f. Forum for employers- incorporate OVR and ADA information, education on tax credits
3. People we serve have a good quality of life:
 - a. Availability of food- closure of the only grocery store in town is impacting people's access to nutritious food

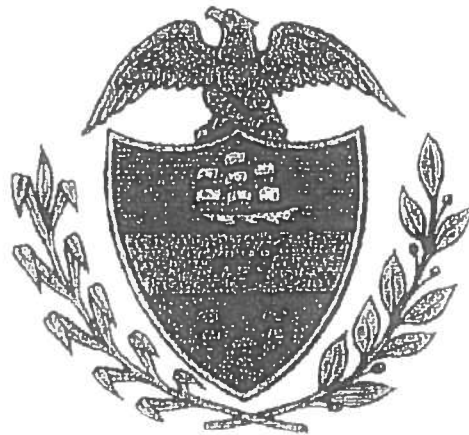
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Butler County Human Services, PO Box 1208, Butler, PA 16003
bcmhmr@co.butler.pa.us
(724) 284-5114

Ms. Feltenberger explained that Butler County Human Services is in constant planning mode, so comments and suggestions can be made at any time.

The meeting was adjourned at 4:50 p.m.

BUTLER COUNTY HUMAN SERVICES



CONTINUITY OF OPERATION PLAN (COOP) January 2010

REVIEWED/REVISED JAN 2011
REVIEWED/REVISED MAY 2015

REVIEWED/REVISED OCT 2012
REVIEWED/REVISED June 2016

REVIEWED/REVISED JAN 2014

Table of Contents

Purpose

Applicability and Scope

Plan Activation

1. Mission Essential Functions
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3. Interoperable Communications
4. Vital Records and Databases
5. Personnel Issues and Coordination
6. Funding Continuity of Programs
7. Facility Preparation
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10. Plan Maintenance
11. Appendix A – MH/MR/D&A contact list
12. Appendix B – Children and Youth contact list
13. Appendix C – MOU CCR
14. Appendix D – MOU SBHM
15. Appendix E – MOU TCC
16. Appendix F - Pandemic planning

Purpose

Emergencies are unplanned events that can cause significant injury, or even death, to employees, customers, or the public, disrupt or close down operations, cause physical or environmental damage, or harm the organization's public image. The Butler County Human Services, (MH/MR/D&A, C & Y) programs have a special responsibility to prepare and serve the community to the best of their ability, after disaster. Part of that responsibility is to develop a continuity of operations (COOP) plan that will allow the agencies to prepare and resume service after a natural or manmade disaster.

This COOP plan will attempt to address emergencies from an all hazards approach. It will establish policy and guidance to ensure the execution of mission essential functions and to direct the relocation of personnel and resources to an alternate facility capable of supporting operations with authority and knowledge of functions.

The purpose of this Basic Plan is to provide the framework for the MH/MR/D&A and C&Y programs to restore essential functions to employees and citizens in the event of an emergency that affects operations.

This document establishes program procedures for addressing the following disruptions:

- Loss of access to a facility (as in damage to the building, either manmade or natural);
- Loss of services due to a reduced workforce (as in a pandemic); and
- Loss of services due to equipment or systems failure (as in information technology (IT) systems failure).

It also provides policy and guidance to ensure the capability to implement actions to continue essential functions for up to 30 days.

The Butler County MH/MR/D&A and C&Y Programs are committed to the safety and protection of its personnel, citizens, operations and facilities. We maintain linkages with the Butler County Anti-Terrorism Task Force, the Voluntary Organizations Assisting in Disaster (VOAD), the Pandemic Planning Committee, the Region 13 Mental Health Subcommittee, SERVPA, and with the Butler County Disaster Crisis Outreach and Referral Team

This COOP plan provides personnel with a framework that is designed to minimize potential impact during an event. Further, the plan establishes procedures that leadership can use to strategically minimize risk to all involved.

Applicability and Scope

The COOP plan will be distributed to all agency personnel. It will also be shared with other local emergency response and management agencies, emergency management directors, and other interested parties, as applicable.

The plan describes the actions that will be taken to implement a viable COOP capability within 12 hours of an event and to sustain that capability for up to 30 days. It can be implemented during duty and non-duty hours, both with and without warning and covers all facilities, systems, and vehicles operated or maintained by the program. It also supports the performance of essential functions from alternate facility locations (due to the primary facility becoming unusable, for long or short periods of time) and also provides for continuity of management and decision-making in the event that senior leadership or technical personnel are unavailable.

Plan Activation

Should there be an "event" that impacts our operations so that regular office hours are altered or, at the very worst, renders our office building unusable, we will utilize the following procedures for communicating with employees. It is noted that this information should be kept by all personnel at home, at readily available locations in the office and while on travel status.

The decision to be made on closing the offices or some other emergency-related action will be made by the Human Services Director. If that person is out of reach for some reason, this authority will be delegated to the Director of Finance and Administration.

If staff members need to be contacted about this type of situation during non-business hours, calls will be made to all staff members' homes/cell phone numbers. These calls will be initiated by the Human Services Director and/or the Director of Finance and Administration or their designees utilizing the appropriate phone tree calling procedure.

1. MISSION ESSENTIAL/ MANDATED FUNCTIONS

Mental Retardation

Essential functions

HCSIS Management

Mandated functions

Targeted assessments (from Aging)
Emergency cases and funding authorizations
Hearings and appeals
Office of Developmental Programs requests

Drug and Alcohol

Essential functions

Phone intakes
Assessments

Mandated functions

Reviews
Authorizations for services

Mental Health

Essential functions

HCSIS management

Mandated functions

Commitment hearings
Grievances
Residential Treatment Facility meetings

Fiscal

Essential functions

Tracking and authorization of agency monies

Mandated functions

Process and pay bills
State required reports

MIH/MR/D&A administrative office

Essential functions

Answer phones
Perform clerical functions as needed
Visitor reception and general information and referral

Children and Youth Services

Essential functions

Investigate abuse and neglect, take child into custody as needed
Information and referral
Assess foster care status

Mandated functions

Court hearings
Monthly case updates
Regional and State reports

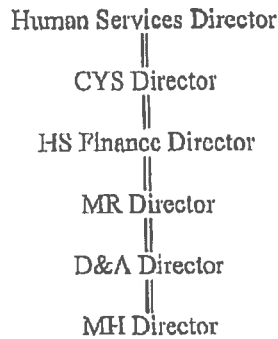
Children and Youth Services administrative office

Essential functions

Answer phones
Perform clerical functions as needed
Visitor reception and general information and referral

2. Order of Succession and Delegations of Authority

Order of Succession



Delegations of Authority

CYS Director or HS Finance Director acts as the Human Services Director

CYS Assistant Director acts as the CYS Director

Internal Auditor 3 acts as the HS Finance Director

E.I. Coordinator acts as the MR Director

Case Manager Supervisor acts as the D&A Director

M.H. Emergency Coordinator acts as the MH Director

Co. I.T. Department acts as the Sr. Programming Analyst

Executive Secretary acts as the Administrative Assistant

Quality Management Specialist acts as the Program Development Manager

During an emergency, if the Human Services Director is unavailable or incapacitated the CYS Director and/or the Human Services Finance Director will assume the responsibilities of the Human Services Director. This delegation of authority shall be of both an emergency (ability to make decisions relating to the emergency) and an administrative (ability to make decisions that have effects beyond the emergency) nature. These authorities shall begin at the start of the

emergency or upon notification or realization of the Human Services Directors unavailability or incapacitation.

All other delegations of authority shall be of an emergency nature and will begin with the start of the emergency and cease when the emergency is over. Any decisions that will have effects beyond the emergency need to be cleared thru the HS Director or designees

3. Interoperable Communications

Alternate communications provide the capability to perform essential functions, in conjunction with other agencies, until normal operations can be resumed.

Cell phones will be used initially if service is available. Alternate locations will have land line communications available. Two way radios will allow communication with the County EOC and FRS radios will be used for on site communications until phone service can be restored. Once our data systems are up and running we will also have the ability to communicate with others via the internet.

In addition to the above procedures, each agency will utilize email to communicate with others.

4. Vital Records and Databases Information Technology continuity

Immediate aftermath of event:

Everyone with a laptop operates independently using the supplied resource CD

We will determine the timetable and approach of the County IT department and make a determination as to whether or not to proceed with their plan or to begin computer operations independently.

If the decision is to proceed with the county:

Wait and follow instructions of the County IT department.

If the decision is to proceed independently:

Obtain critical files from the county backup
Determine whether existing equipment is accessible and can be used.

If equipment is accessible:

Remove X number of machines and reformat them to run as stand-alones.
Set up machines to talk with each other using a peer-to-peer network.
Remove any necessary files from the County network and host them on one of the peers.
Connect machines via a router to an internet connection.

If equipment is not accessible or destroyed:

Make a quick determination whether machines can be borrowed from other agencies or purchase the necessary equipment keeping in mind that essential operations can be temporarily maintained with laptops.

Once equipment is obtained - Go to "Equipment accessible " procedure.

Post aftermath of event:

Make the decision to build an independent network or return to the County network.
Restore files to the appropriate network.

5. PERSONNEL ISSUES AND COORDINATION

In the event of a disrupting event or disaster we will communicate with employees in the following way:

The MH/MR/D&A and Children and Youth programs will maintain phone contact lists of all current employees. These lists will be updated on an as needed basis but will be reviewed at least annually for correctness. These lists will contain both home and cellular numbers. Essential and non essential personnel will be given information about the event and told where/when to report.

Two individuals from each agency will be designated as "call in" contact persons. This means that an employee may call one of these individuals to get pertinent information regarding the event in the case they are not able to be contacted by other means.

In an emergency, each agency will contact as soon as possible, its consumers, other agencies they work with, and the community at large regarding any changes in location or hours of operation.

A resource guide for personal safety and responsibility for disaster preparedness will be distributed that addresses the health, safety, and emotional well-being of employees and their families.

Personnel will be encouraged to develop personal preparedness plans and kits for themselves and their families.

6. FUNDING CONTINUITY OF PROGRAM

Funding for programs in an emergency will be dependent upon procedures established by the County fiscal department. A list will be maintained of employees who have company credit cards that could be utilized for purchasing in an emergency.

7. FACILITY PREPARATION

In an effort to make our office environments safer, we will periodically inspect spaces with the following issues in mind.

- Prepare all furniture, appliances and other free standing objects so that they are adequately secured.
- Move heavy items to lower shelves in closets and cabinets.
- Check cabinet doors to be sure they can be closed securely
- Remove or isolate flammable materials.
- Place a facility evacuation plan in an area accessible to the public.

8. ALTERNATE FACILITIES

During the course of an event, it is recognized that normal operations may be disrupted and that there might be a need to perform essential functions at an alternate facility location. Alternate facility locations are listed below

Name of alternate facility: Center for Community Resources

Contact person & number: Michael Robb 724-431-3733 Ofc 724-991-0732 Cell

Alternate numbers: 724-352-3332 H

Cooperative or mutual aid agreement signed along with pertinent contact information:

Yes

Name of alternate facility: Southwest Behavioral Health Management

Contact person & number: Dave McAdoo 724-657-3470 X13 724-880-1389 Cell

Alternate numbers: 412-776-5556

Cooperative or mutual aid agreement signed along with pertinent contact information:

Yes/No

9. TRAINING & TESTING

To maintain our COOP capability, a training, testing and exercise program will be established. Major components of this program will include training all personnel in their COOP responsibilities; conducting periodic exercises to test and improve COOP plans and procedures, systems and equipment; and instituting a multi-year process to ensure continual plan updates in response to changing conditions.

Tabletop exercises (facilitated "what if" discussions) will be held at least semi annually and will take into consideration any needed revisions to the COOP plan implementation. Each employee will be instructed in their COOP responsibilities. The following will be initiated as part of the training program for employees.

- Introduction to COOP planning (new employees);
- COOP plan activation and relocation (essential employees);
- Cross training for essential functions (supportive employees);
- National Incident Management System (employees and leadership); and
- Incident Command System (employees and leadership).

10. PLAN MAINTENANCE

The Emergency Mental Health Coordinator in conjunction with the Human Resources director serves as the manager for all COOP activities. The Coordinator has oversight responsibility for developing, updating, coordinating and managing all activities required to allow the agency to continue its essential functions during an emergency or other situation that might disrupt normal operations.

The COOP plan will be updated annually. This update will include reviewing the entire plan for accuracy and include lessons learned and changes in policy and procedures. Maintenance of the orders of succession and the delegations will be reviewed at least semi-annually. Contact information and phone listings of personnel will be reviewed and updated on a quarterly basis.

Butler County Mental Health Plan for Disaster/Emergency Response

Updated June 2016

I. PURPOSE

The purpose of the Butler County Mental Health Plan for Disaster/Emergency Response is to provide procedures to ensure the most effective response to the community after a disaster or emergency.

II. POLICY

The Human Services Program of Butler County shall take the lead for providing mental health support to the community in response to an emergency or disaster of any kind within the boundaries of the county. The County Program will also provide assistance to other counties as specified in mutual-aid agreements.

The Human Services Director has final approval for all actions taken, unless otherwise specified. The County Disaster Crisis Outreach and Referral Coordinator is the contact point for disaster/emergency issues of the county at all times. The Disaster Crisis Outreach and Referral Team is the focal point for disaster/emergency response immediately following the disaster/emergency.

The County Program will contact the Office of Mental Health when the requirements of the disaster extend beyond the capabilities of the County Program.

III. AUTHORITY/REFERENCES

The Butler County Mental Health Plan for Disaster/Emergency Response is a requirement of Pennsylvania's *Emergency Management Services Code*. The Code states that County Emergency Operations Plans must be consistent with the Commonwealth Emergency Operations Plan.

The plan is a requirement for the Crisis Counseling Program grant. Requirements state that grant applications must be Service Provider Area specific. The county mental health response plan facilitates development of CCP grant applications for federal disaster funds for mental health services.

The plan is a requirement of the Office of Mental Health. The plan is necessary to provide a state-wide system of mental health response and is a prerequisite for receiving disaster/emergency assistance from the Office of Mental Health.

IV. PRE-DISASTER ACTIVITIES

There are a series of items in place Pre-Disaster to help ensure effective response if a disaster or emergency should occur. These items are as follows:

Response Administration Office and alternate location:

1. The Response Administration Office is co-located with the Butler County Emergency Operations Center at 120 McCune Drive , Butler PA.
2. The alternate location is located at 124 W. Diamond St. on the 1st Floor of the County Government Annex Building in the Human Services Program offices.

Disaster/emergency phone number

A phone number has been designated to accept calls concerning the disaster/emergency if one should occur. The number is 911. In the event of a disaster, portable radios with the County Emergency Frequency will be issued to the DCORT, Human Services Administrative office, and the DCORT Coordinator.

Lines of succession for Mental Health Response:

Marlin Rose, MH Emergency Coordinator, DCORT Coordinator , County Designee
Amy Peters, MH Director, Alternate DCORT Coordinator
Joyce G. Ainsworth, Human Services Director, Administrator

County Mental Health Response Coordinator and Alternate:

1. The County Disaster Crisis Outreach and Referral Coordinator is Marlin Rose who holds the position of MH Emergency Coordinator with the County Program.
2. The Alternate Mental Health Response Coordinator is Amy Peters who holds the position of MH Director

Other County Program disaster/emergency positions:

Steve Bicehouse, Emergency Services Director
Robert McLafferty, 911 Coordinator
Amy Marree, Emergency Management Planner

Disaster Crisis Outreach and referral contacts:

Mental Health Disaster Deployment Contacts:

PRIMARY;	Maclin W. Rose	Title: MH Emergency Coordinator
Phone:	724-284-5114 Work	724-355-0166 Home
ALTERNATES:	Amy Peters	Title: MH Director
Phone:	724-284-5114 Work	724-332-0670 Home
	Joyce G. Ainsworth	Title: Human Services Director
Phone:	724-284-5114 Work	724-794-5305 Home

Upon notification of the need for DCORT, Mr. Rose or Ms. Peters will first confirm the decision to field DCORT with the Human Services Director, Mrs. Ainsworth. After this confirmation, Mr. Rose or Ms. Peters will initiate the Butler County Mental Health Plan for Disaster/Emergency Response. DCORT members will be contacted to respond and supportive personnel will be contacted on an as needed basis.

Mutual-aid agreements

1. Mutual-aid agreements exist with the following organizations:

The 16 counties that make up the MH/MR offices of the Department of Public Welfare, Western region.

Memorandums of understanding

1. Memorandums of understanding exist with the following organizations:
Center for Community Resources Southwest Behavioral Health Management
The Better Peoples Transitional Care Center

Response Staff Information and Skills Form

1. Response Staff Information and Skills Form will be completed by all disaster/emergency response staff with the County Program.

Statement of Understanding of Service

1. Statements of Understanding of Service will be completed by all disaster/emergency response staff with the County Program.

Identification

1. Identification will be provided to response staff by the Human Services Program office as needed

Tracking hours served by response staff

1. A form has been developed to track hours served by disaster/emergency response staff.

Guidelines for response staff work

1. Protocols have been developed regarding disaster/emergency work to ensure workers take appropriate breaks and pay attention to their own needs.

Tracking disaster/emergency expenses

1. A form has been developed to track disaster/emergency related expenses.

Tracking contact with clients

1. A form has been developed to document contacts with clients

Outreach materials

1. A Butler County specific flyer has been developed for outreach purposes.
2. The flyer and other outreach materials to be distributed in a disaster/emergency are attached .

AA. Potential Crisis Counseling Program positions

Potential positions should a CCP be awarded are as follows:

CCP Coordinator: TBD from Center for Community Resources

Training Coordinator:

Volunteer/Mutual-aid Coordinator: * NOTE * All applicable positions
Public Relations/Media Coordinator: will be filled by determination
Outreach Coordinator: of need.

Persons to work with special populations:

BB. Disaster/emergency organization chart

An organizational chart of the Butler County MH/MR Programs disaster/emergency response structure is attached (Attachment 23)

V. IMMEDIATE RESPONSE

A. Activation of Plan

Conditions and procedures for activation of Butler County Mental Health Plan for Disaster/Emergency Response:

The Butler County Human Services Director will authorize activation of the MH Disaster/Emergency Response Plan. The County Emergency Management Agency and local EMA's will notify the Butler County Human Services Program by telephone or fax of any incident that has occurred and may, in their opinion, require mental health response. The Human Services Director may at his/her discretion, also direct activation to an incident which the EMA has not yet communicated a need for response. The Human Services Director will however inform the Butler County EMA that the county program is indeed responding by calling 724-287-7760.

B. Dedication of phone number

Procedures for dedicating a disaster/emergency phone number:

911 will function for the purposes of this plan as our dedicated disaster/emergency phone number. However the Human Services Program office will dedicate its main number, 724-284-5114 in addition to the number 911.

C. Documentation

All disaster/emergency response work, services, and expenses will be documented

D. Activation of Response Staff

1. Procedure for notification and deployment of response staff:

a. Disaster Crisis Outreach and Referral Coordinator (DCORT):

The Human Services Director or designee and the Emergency Services Director will notify the DCORT coordinator or alternate of the need for activation.

The following information will be provided:

1. The nature of the incident.
2. When and where to report.

b. Disaster Crisis Outreach and Referral Team (DCORT):

The DCORT Coordinator or Alternate will notify the DCORT team members of plan activation.

The following information will be provided:

1. The nature of the incident.
2. When and where to report.
3. Teams will be further briefed at the reporting area.

c. Volunteers:

The Human Services Director will determine the need to contact volunteers. The DCORT Coordinator or Alternate will notify the selected volunteers of the plan activation. The Coordinator will provide the following information.

1. The nature of the incident.
2. When and where to report.
3. Volunteers will be further briefed at the reporting area.

d. Other individuals or teams, as designated by the County Program:

2. Procedures for response staff upon arrival at identified location:

- a. Complete Response Staff identification and Skills Form and Statement of Understanding of Service.
- b. Sign-in.

- c. Obtain identification, if you do not already have identification.
- d. Get a briefing on the disaster situation.
- e. Receive assignment from the DCORT Coordinator or alternate.
- f. Perform assignment as provided by following the County Program's guidelines on disaster/emergency work
- g. Get end of day debriefing from assigned DCORT Coordinator or Designee.
- h. Sign-out at end of the day.

E. Outside Assistance

1. The following are procedures of the County Program for outside assistance:
 - a. Response staff on assignment will report back regularly to the RAO or other location, as determined by the Administrator.
 - b. The County Program will maintain communications with county and local EMAs
2. The following are procedures for requesting outside assistance.
 - a. For assistance from parties within the county/joinder, the Administrator will activate in county/joinder mutual-aid agreements.
 - b. For assistance from other County Programs, the Administrator will establish a response agreement with the Office of Mental Health.

Response agreement procedures are as follows:

- 1). Phase I:

The Human Services Director will contact the Pennsylvania Mental Health Response Coordinator and state the desire to establish a response agreement. He/she will provide the following information:

 - a) the nature of the disaster/emergency
 - b) the intent to activate mutual-aid agreements with specific County Program
 - c) status reports concerning what mutual-aid was actually received

2). Phase II: The Administrator will contact the Pennsylvania Mental Health Response Coordinator to indicate the desire for a state team:

- a) an update on the nature of the disaster/emergency
- b) why a state team is needed
- c) where the state team should report

3). Procedure for response to a request for mutual-aid assistance from another County Program:

The Butler County Human Services Director will evaluate all requests for mutual-aid on an incident by incident basis in accordance with the Mutual-Aid Agreement for Mental Health Disaster/Emergency Response between Counties in Western Region.

4.. Guidelines for managing volunteers that report without being deployed:

Individuals or groups will be asked to fill out a Butler County Skills and Assessment sheet and statement of understanding of service. If there is a need for their services, they will receive assignments. If there is no need for their services at the time, they will be asked to leave the scene and informed that they will be contacted as needed.

F. Funding and grant considerations

I. Conditions requiring completion of the mental health needs assessment for a Federal Crisis Counseling Program

- a. A Presidentially Declared Disaster is proclaimed and the disaster area contains any portion of the county/joinder.
- b. A Presidentially Declared Disaster has not yet been proclaimed for county/joinder, but there is a good likelihood that one will be proclaimed.
- c. The county and local EMAs, FEMA, PEMA, or OMH recommend a needs assessment is completed.
- d. Response staff will contact local charities.

G. De-activation of response staff

Procedures for de-activation of response staff in the immediate response phase of disaster:

1. Staff will be debriefed at the end of their disaster assignments.
2. Staff will as a part of this debriefing, engage in a critique of the disaster operation or project in an effort to evaluate the effectiveness of their response.
3. Recognition will be provided for staff who participated in disaster operations as well as staff who "held down the fort" by covering regular work assignments.

H. Immediate Response Services Plan

Immediate services include:

- a. Screening
- b. Diagnostic
- c. Crisis Counseling techniques
- d. Outreach services

1. Public information
2. Community networking

The above services will be provided by DCORT, volunteers and other response personnel.

Local agencies that could be involved are:

Center for Community Resources
Southwest Pennsylvania Human Services
Butler Memorial Hospital
Mental Health Association

Any of the other agencies that contract with the Butler County Human Services Program.

In addition to the actual clinical services offered, handouts, public service announcements, and other forms of outreach services in the community will be developed and utilized. Immediate services will be implemented with the idea that they may be reimbursable by an **Immediate Services Grant**.

The State Handbook: Crisis Counseling Assistance and Training will be used as a reference for developing an Immediate Services Grant Application.

VI. FOLLOW-UP SERVICES

A. Early Intervention Plan

B. Continued Care Plan

C. Extended Care Plan

VII. CRISIS COUNSELING PROGRAM GRANT

A. General responsibilities

1. Administrative staff will complete the needs assessment for both Immediate Services and the Regular Program CCP Grants
2. Administrative staff will regularly communicate with the Office of Mental Health for the completion of applications and program reports.
3. Administrative staff will notify the Office of Mental Health of any changes in implementation of the Crisis Counseling Program which run contrary to what is stated in needs assessments, applications, or program reports.

B. Detailed responsibilities

1. Initial Needs Assessment:

a. The DCORT Coordinator with the assistance of others in the community will complete the initial needs assessment.

b. Data collection:

1) The Average Number of Persons per Household per county (ANH) can be determined pre-disaster:

County:	BUTLER
ANH:	2.47 (2000 Census)
Minority ANH:	Less than 1
	Total Minority Population
	less than 5%

Information on dead, hospitalized, home damage, disaster unemployed, will be obtained from appropriate agencies.

The DCORT Coordinator or designee in conjunction with the Butler County Human Services Program Office will forward the initial needs assessment to OMHSAS within 10 days of a Presidentially Declared Disaster.

2. Application for Immediate Services

The Butler County Human Services Director/designee shall communicate with OMHSAS for the completion of the Immediate Services application.

3. Immediate Services mid program report

The Butler County Human Services Administrative staff shall communicate with OMHSAS as necessary for the completion of the Immediate Services mid-program report.

4. Regular Program needs assessment

a. The DCORT Coordinator/designee in conjunction with the Human Services program will complete the needs assessment for the Regular Program.

b. Information for completion of the needs assessment is as follows:

1) The Needs Assessment will be updated to reflect the most recent situation.

c. The Human Services Program Administrative staff will forward the needs assessment to OMHSAS within 50 days of the PDD.

5. Application for Regular Program

The Butler County Human Services Director shall communicate with OMHSAS as necessary for the completion of the Regular Program application.

6. Final Report for Immediate Services

The Butler County Human Services Administrative staff shall communicate with OMHSAS as necessary for the completion of the Immediate Services mid-program report.

7. 1st Quarterly Report for the Regular Program

The Butler County Human Services Administrative staff shall communicate with OMHSAS as necessary for completion of the 1st Quarterly Report.
(Due 30 days after 1st Quarter ends)

8. 2nd Quarterly Report for the Regular Program

The Butler County Human Services Administrative staff shall communicate with OMHSAS as necessary for the completion of the 2nd Quarterly Report.
(Due 30 days after the 2nd Quarter ends)

9. Final report/final accounting of funds for the Regular Program

The Butler County Human Services Director and Fiscal Technician shall communicate with OMHSAS as necessary for completion of the Final report/final accounting of funds. (Due 90 days following the end of the Regular Program)

Attachment J

CENTER FOR COMMUNITY RESOURCES, INC.			
<i>Developmental Programs Department Intellectual Disability Program</i>			
<u>POLICY SECTION</u>	<u>POLICY TITLE</u>		<u>POLICY NUMBER</u>
Quality Management	SCO Response Procedures		Function 6.0
			Section 6.6
EFFECTIVE DATE:		REVISED DATE:	10/1/2011-MR, 6/26/12 MG; 6/17/2016-KS
APPROVED BY:	Operations Director	Teresa Hewitt	DATE: 4/15/2008
APPROVED BY:	Program Director	Manni Rettig	DATE: 4/15/2008

Policy: Center for Community Resources, Inc., Developmental Programs Department, will adhere to the Bulletin 00-08-06 and partner with the Crisis Program to implement a 24-Hour Emergency Response procedure for all individuals enrolled in Intellectual Disabilities (ID) services and supports. The SCO will also adhere to Bulletin 00-10-06 for timeliness for responsiveness.

Purpose: To ensure all staff is aware of and follow the outlined responsiveness to clients' procedures including the 24-Hour Emergency Response Procedure. Staff response will be timely and consistent in order to respond to emergency/non-emergency inquiries to promote the health and safety of individuals with Intellectual Disabilities, follow-up to inquiries in a timely manner and track corrective actions in support of client need.

Scope: This procedure applies to all Supports Coordinators, SC Managers, Crisis Staff and Management.

Procedure:

1. GENERAL REQUIREMENTS & GUIDELINES

- 1.1 All individuals enrolled in ID services and supports will have access to agency personnel (trained in ODP systems supports, ODP Policies and Procedures, and who have experience working with special populations).
 - 1.1.1 SC's will respond to non-emergency inquiries within three (3) calendar days of receipt of a call or an email.
 - 1.1.2 SC's will have a standardized message on their voicemails with directions on how to leave a message with their Supervisors contact information if the SC is off work for varying reasons. Each voicemail message will also have instructions on how a client can access Crisis services if needed.
 - 1.1.3 Each SC is equipped with a cell phone that is to be carried during working hours. Each client is given a business card for their SC which contains the SC's desk phone, cell phone, and email address for contact purposes. Each business card also has the 24 hour crisis hotline number.

- 2.1 SC Managers will participate in the Crisis Program Administrative on-call rotation process and document all out-of hours contact with the Crisis team, in support of individuals with ID.
 - 2.1.1 In the event Crisis Services are contacted outside of normal agency business hours, Crisis Program staff will assist the individual to ensure his/her health and safety. If Crisis Program staff determines that to ensure health and safety, they need additional resources; the Crisis Program staff will contact the assigned Administrative on-call Manager to review the case and individual's needs.
 - 2.1.2 The Administrative on-call staff will advise the Crisis Program staff of next steps. This can include contacting the on-call SC Manager to assist in accessing supports and services specific to ID services and supports.
 - 2.1.3 If the SC Manager needs funding authorized so that an individual's health and safety can be maintained during off hours, each SC Manager has the AB County Designee's cell phone number and can contact her for funding approval.
 - 2.1.4 All off hour contacts will be documented in HCSIS by the on call SC Manager.
- 2.2 SC will assist the agency Crisis Program, if necessary, Monday through Friday during normal agency working hours to locate and coordinate possible services and supports for individuals accessing the agency Crisis hotline. In managing an individual's crisis, if the agency Crisis Program identifies the individual to be a consumer with ID, the agency Crisis Program staff will contact the SC and/or the SC Manager, as identified, in order to provide additional levels of individual support.
- 2.3 SCs or SC Managers will respond to emergency inquiries within 24 hours of receipt of a call or email from the Crisis Program staff.
- 2.4 In situations where the SC and/or the SC Manager identify a potential consumer who may need Crisis supports outside of normal business hours, the SC and/or the SC Manager will contact the Crisis Program and share relevant information, so that the individual's health and safety needs can be addressed, if needed by Crisis Program staff. The individual and/or family/guardian will also be given the contact information for the Crisis Program hotline and encouraged to call, if needed.
- 2.5 SC/SC Manager contact with the Crisis Program will be in person, by telephone, or by email.
- 2.6 The SC and/or the SC Manager will document any SCO activities involved with locating and/or coordinating the individual's personal emergency/non-emergency inquiry to the Crisis Program in a service note in HCSIS.
- 2.5 The SC and/or the SC Manager will participate in the agency Crisis Program follow-up process with the individual, in order to ensure the individual is linked with appropriate services in response to their personal emergency. This participation will be documented in a service note in HCSIS.

- 2.6 Within the general guidelines for monitoring activities, the SC will track appropriate corrective action relative to concerns identified by the individual through ISP monitoring, Incident Management, IM4Q, AE self-reviews, AE Oversight Monitoring and any other external monitoring, as they relate to the individual.

Reviewed July, 2013 MG

MR10-1-11

**APPENDIX C-1 : BLOCK GRANT COUNTIES
HUMAN SERVICES PROPOSED BUDGET AND INDIVIDUALS TO BE SERVED**

County:	1.	2.	3.	4.	5.	6.
Butler	ESTIMATED INDIVIDUALS SERVED	HSBG ALLOCATION (STATE & FEDERAL)	HSBG PLANNED EXPENDITURES (STATE & FEDERAL)	NON-BLOCK GRANT EXPENDITURES	COUNTY MATCH	OTHER PLANNED EXPENDITURES
MENTAL HEALTH SERVICES						
ACT and CTT	6		\$ 90,960		\$ 2,429	
Administrative Management	1,450		\$ 662,739		\$ 17,028	
Administrator's Office			\$ 473,654		\$ 12,701	
Adult Developmental Training	-					
Children's Evidence-Based Practices	-					
Children's Psychosocial Rehabilitation	20		\$ 4,870		\$ 130	
Community Employment	65		\$ 125,749		\$ 3,358	
Community Residential Services	30		\$ 950,244	\$ 81,903	\$ 25,372	
Community Services	60		\$ 31,168		\$ 832	
Consumer-Driven Services	1,500		\$ 251,048		\$ 6,703	
Emergency Services	375		\$ 149,582		\$ 3,994	
Facility Based Vocational Rehabilitation	-					
Family Based Mental Health Services	8		\$ 48,700		\$ 1,300	
Family Support Services	95		\$ 61,629		\$ 1,646	
Housing Support Services	150		\$ 58,421		\$ 1,560	
Mental Health Crisis Intervention	3,100		\$ 467,517		\$ 12,483	
Other	-					
Outpatient	200		\$ 177,703		\$ 4,047	
Partial Hospitalization	8		\$ 4,870		\$ 130	
Peer Support Services	55		\$ 38,960		\$ 1,040	
Psychiatric Inpatient Hospitalization	-					
Psychiatric Rehabilitation	75		\$ 101,295		\$ 2,705	
Social Rehabilitation Services	1,000		\$ 448,080		\$ 7,500	
Targeted Case Management	85		\$ 159,735		\$ 4,265	
Transitional and Community Integration	200		\$ 243,538		\$ 6,502	
TOTAL MENTAL HEALTH SERVICES	8,482	\$ 4,946,967	\$ 4,550,462	\$ 81,903	\$ 115,725	\$ -
INTELLECTUAL DISABILITIES SERVICES						
Administrator's Office			\$ 1,773,722		\$ 27,633	
Case Management	120		\$ 285,995		\$ 7,636	
Community-Based Services	320		\$ 865,372		\$ 20,593	
Community Residential Services	9		\$ 113,024		\$ 3,018	
Other	1,500			\$ 5,000		
TOTAL INTELLECTUAL DISABILITIES SERVICES	1,949	\$ 2,858,059	\$ 3,038,113	\$ 5,000	\$ 58,880	\$ -

**APPENDIX C-1 : BLOCK GRANT COUNTIES
HUMAN SERVICES PROPOSED BUDGET AND INDIVIDUALS TO BE SERVED**

County:	1.	2.	3.	4.	5.	6.
Butler	ESTIMATED INDIVIDUALS SERVED	HSBG ALLOCATION (STATE & FEDERAL)	HSBG PLANNED EXPENDITURES (STATE & FEDERAL)	NON-BLOCK GRANT EXPENDITURES	COUNTY MATCH	OTHER PLANNED EXPENDITURES
HOMELESS ASSISTANCE SERVICES						
Bridge Housing	50		\$ 10,052		\$ 268	
Case Management	900		\$ 135,534		\$ 3,619	
Rental Assistance	30		\$ 23,376		\$ 624	
Emergency Shelter	350		\$ 74,199		\$ 1,981	
Other Housing Supports	53		\$ 9,740		\$ 260	
Administration			\$ 25,290		\$ 676	
TOTAL HOMELESS ASSISTANCE SERVICES	1,383	\$ 133,931	\$ 278,191		\$ 7,428	\$ -
SUBSTANCE USE DISORDER SERVICES						
Case/Care Management	30		\$ 974		\$ 26	
Inpatient Hospital	-					
Inpatient Non-Hospital	95		\$ 93,990		\$ 2,510	
Medication Assisted Therapy	10		\$ 9,740		\$ 260	
Other Intervention	-					
Outpatient/Intensive Outpatient	57		\$ 31,168		\$ 832	
Partial Hospitalization	15		\$ 6,818		\$ 182	
Prevention	143		\$ 2,922		\$ 78	
Recovery Support Services	-					
Administration						
TOTAL SUBSTANCE USE DISORDER SERVICES	350	\$ 367,051	\$ 145,612	\$ -	\$ 3,888	\$ -
HUMAN SERVICES DEVELOPMENT FUND						
Adult Services	60		\$ 25,416		\$ 679	
Aging Services						
Children and Youth Services						
Generic Services	25		\$ 40,616		\$ 1,084	
Specialized Services	70		\$ 55,518		\$ 1,482	
Interagency Coordination			\$ 260,635		\$ 6,959	
Administration			\$ 38,171		\$ 1,020	
TOTAL HUMAN SERVICES DEVELOPMENT FUND	155	\$ 126,726	\$ 420,356		\$ 11,224	\$ -
GRAND TOTAL	12,319	\$ 8,432,734	\$ 8,432,734	\$ 86,903	\$ 197,145	\$ -